



City of South Bend

Vacancy Announcement

Post Date: Friday, May 1, 2015

Closing Date: Until Filled

SEASONAL POOL MAINTENANCE WORKER

Category: Seasonal

Department: Parks

Reports To: Pools and Ice Rink Engineer

Schedule: 35-38 hours/week, 7 days/week with every third weekend off. Monday-Friday, 6AM-12:00 PM, Saturday & Sunday 7AM-11:00 AM for a maximum of six months. Hours may vary based on departmental need.

Pay Rate: \$8.50-\$9.00/hr. (Non-exempt)

Position: SUMMARY

Prepares, maintains and closes complex and associated swimming pools from opening of season to close.

SUPERVISION EXERCISED

Not applicable.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Responsible for spring leaf cleanup, power washing, custodial duties, mowing, trimming, trash removal, set up for events, and painting. Also maintaining, adjusting and testing of pool chemical levels, sweeper operation and skimming pools as needed.

NON-ESSENTIAL FUNCTIONS

- Assumes additional responsibilities as requested.

QUALIFICATIONS

To perform this position successfully, an individual must be able to perform each essential duty in a satisfactory manner. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION AND EXPERIENCE

- High school diploma or equivalent education required.
- Pool maintenance background preferred.

KNOWLEDGE, SKILLS AND ABILITIES

- Experience using small equipment.
- Working knowledge of City or County government a plus.

CERTIFICATES, LICENSES, REGISTRATIONS

- Valid Driver's License

EQUIPMENT

Power washer, Pool Sweeper, Hand Mower, Weed Eater, Maintenance Tools, Miscellaneous Hand Tools, ladder.

WORK ENVIRONMENT

The noise level in the office environment is usually quiet and moderately loud in the field. The employee is frequently exposed to cold, wet, and humid conditions. Smoke free environment.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is frequently required to sit and walk, and talk or hear.

The employee is frequently required to sit and walk, and talk and hear. The employee occasionally required to use hands to fingers, handle or feel objects, tools or controls; and reach with hands and arms. The employee is occasionally required to climb or balance; stoop, kneel, crouch or crawl. The employee must occasionally lift and/or move up to 75 pounds. Specific vision abilities required in this job include visions and the ability to adjust focus.

EQUAL OPPORTUNITY EMPLOYER

All qualified applicants will receive consideration for employment without regards to age, race, color, religion, sex, disability, veteran's status, national origin, genetic information, or sexual orientation. Reasonable accommodations for persons with a known disabling condition will be considered in accordance with State and Federal Law.

TO APPLY

All applications for currently posted positions will be submitted online at www.southbendin.gov or at the City of South Bend Office of Human Resources, 227 W. Jefferson Blvd., 12th Floor, South Bend, IN 46601.

Pre-employment drug screen

Comprehensive background check required