



City of South Bend

Vacancy Announcement

Post Date: Monday, April 13, 2015

Closing Date: Thursday, April 16, 2015

JOB LEADER- STREET MAINTENANCE/CONSTRUCTION

Category: Full Time- Teamster

Department: Public Works / Bureau of Streets

Reports To: Superintendent/ Manager of Streets

Schedule: Spring, Summer, and Fall: Monday-Thursday or Tuesday-Friday; 6:30 AM-4:30 PM
Winter: Monday-Friday; 7:00 AM-3:00 PM

Schedule may vary based on operational needs.

Pay Rate: \$19.49/hr. (Non-Exempt)

Position: SUMMARY

Operates equipment and trucks, sewer maintenance and repairs, maintenance of facility building and grounds. Does related work as assigned under direct and indirect supervision. Must be available for emergency basis stand-by, subject to 24 hour call-in.

SUPERVISION EXERCISED

Direct assigned crews.

ESSENTIAL DUTIES AND RESPONSIBILITIES

This list represents the types of duties required by the position. Other duties may be assigned as reasonably expected.

- Direct assigned crews.
- Demonstrate ability to operate four of the six following pieces of equipment: back-hoe, bobcat, front-end loader, compressor with air hammer. Working knowledge of mill, paver, and sweeper.
- Operate trucks of varying weight designations, up to and including semi-truck.
- Maintain daily ordering process for asphalt and other materials.
- Perform and supervise snow removal operations during winter.
- Communicate with supervisor on daily job functions.

NON-ESSENTIAL DUTIES AND RESPONSIBILITIES

- Keep work area and equipment clean on a daily basis.
- Assume additional duties and responsibilities as assigned.

QUALIFICATIONS

To perform this position successfully, an individual must be able to perform each essential duty in a satisfactory manner. The requirements listed below are representative of the knowledge, skill, and/or

ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION AND/OR EXPERIENCE

- High school diploma or equivalent education.
- At least three years' experience in light and medium equipment and trucking.
- At least three years of demonstrable concrete work experience including finishing, flat work, concrete sawing, curb work, experience in curb machine concrete work.

KNOWLEDGE, SKILLS AND ABILITIES PREFERRED

- Must have the ability to perform very strenuous work in extremely adverse weather conditions.
- Knowledge of work crew practices, basic safety and traffic rules and regulations.
- Knowledge of equipment operations and functions.
- Ability to read and write.
- Knowledge of safety hazards and precautionary measures.
- Able to use hand tools, shovels, etc., for a full shift.
- Must be able to use laser to set elevations.
- Must be able to layout and establish various grades.
- Must have working knowledge of ADA specs.
- Must have basic knowledge of Bureau of Streets programs.

CERTIFICATES, LICENSES, REGISTRATIONS

- Commercial Driver License (CDL) required.
- Must have State Certification I and be able to obtain State Certification II within a one-year period.

EQUIPMENT

Backhoe, front-end loader, bobcat, track excavator, trucks ranging from single axle to semi-tractor/trailer. Specialized processing equipment, air hammer, hand tools, and all safety equipment. All sewer maintenance and construction equipment.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to sit and walk, and talk or hear. The employee is occasionally required to walk; use hands to fingers, handle or feel objects, tools or controls; and reach with hands and arms. The employee must occasionally lift, push, pull and/or move up to 90 pounds. Specific vision abilities required in this job include vision and the ability to adjust focus.

WORK ENVIRONMENT

Most if not all work to be performed occurs outdoors. Must be able to work in extremely adverse weather conditions and/or environment with ability to perform very strenuous work. Exposure to mud, dust, bio-solids, compost and snow. Exposure to oil, grease, solvents and other chemicals that

may be hazardous. This is a safety-sensitive position, subject to random testing for drugs and alcohol in accordance with City policy.

EQUAL OPPORTUNITY EMPLOYER

All qualified applicants will receive consideration for employment without regards to age, race, color, religion, sex, disability, veteran's status, national origin, genetic information, or sexual orientation. Reasonable accommodations for persons with a known disabling condition will be considered in accordance with State and Federal Law.

TO APPLY

All applications for currently posted positions will be submitted online at www.southbendin.gov or at the City of South Bend Office of Human Resources, 227 W. Jefferson Blvd., 12th Floor, South Bend, IN 46601.

Drug Screen Required

Comprehensive Background Check Required