

1316 COUNTY-CITY BUILDING  
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CITY OF SOUTH BEND PETE BUTTIGIEG, MAYOR  
**BOARD OF PUBLIC WORKS**

TO: All City Departments and Bureaus  
FROM: Linda M. Martin, Clerk, Board of Public Works *LM*  
RE: 2015 Holiday Schedule for City Employees  
DATE: November 12, 2014

This is to advise you that the Board of Public Works, at their regular Board meeting held on November 12, 2014, approved the 2015 Holiday Schedule for City Employees, which will now consist of nine (9) designated holidays and one (1) additional non-designated floating holiday, for a total of ten (10) holidays.

The designated holidays are as follows:

New Year's Day	Thursday, January 1, 2015
Martin Luther King, Jr. Day	Monday, January 19, 2015
Memorial Day	Monday, May 25, 2015
Independence Day (Observed)	Friday, July 3, 2015
Labor Day	Monday, September 7, 2015
Veteran's Day	Wednesday, November 11, 2015
Thanksgiving Day	Thursday, November 26, 2015
Day after Thanksgiving	Friday, November 27, 2015
Christmas Day	Friday, December 25, 2015

In addition to the nine (9) designated holidays above, employees may choose one (1) additional floating holiday subject to South Bend Municipal Code Sec. 2-121 (a), which can be any day of the employee's choosing subject to supervisor's approval.