



Newly Constructed curb and sidewalk in 2014.

Program Highlights

This program is for Residential use only. It is designed to help you, the homeowner or property owner, to replace broken sidewalks and/or curbs.

Here is a quick-guide to the process:

1. Complete Part I of the Reimbursement Form.
2. Submit the Form to the Division of Engineering.
3. Pre-inspection by the Division of Engineering.
4. Once approved by the Division of Engineering (Part II), instruct your contractor to proceed.
5. Acquire concrete permit.
6. Complete Part III of the Form and return the signed form to the Division of Engineering.
7. Post-inspection by the Division of Engineering.
8. If your project passes inspection, it will be processed for reimbursement.

2015 Curb and Sidewalk Program

Our Goal

The goal of the City's Reimbursement Program is to assist individual property owners in making needed repairs to curbs and sidewalks abutting their properties to protect the general public and improve the appearance of the neighborhood.

Contact Us

Division of Engineering
1316 County-City Building
227 West Jefferson Blvd.
South Bend, IN 46601

Phone: 574-235-5939
Email: mqualls@southbendin.gov
Web: www.southbendin.gov



**CITY OF SOUTH BEND
CURB AND SIDEWALK
PROGRAM**



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SIDEWALK
PROGRAM**

*2015 Reimbursement
Program*



Before (top) and after (bottom) curb and sidewalk replacement project in 2014.

Curbs and Sidewalks

Sidewalks and curbs are an important part of our transportation system. They are used by young and old, they connect our homes, neighborhood, parks, recreational facilities, schools, churches and businesses.

A safe and aesthetic sidewalk space promotes neighborhood interaction and enhances property values.

2015 Reimbursement Program

The Department of Public Works offers a cost-share reimbursement program for the replacement of existing curbs and sidewalks for homes within the City limits.

This program can also be used to fill in areas where curbs and sidewalks do not exist between existing curbs and sidewalks.

All work must be done by a licensed contractor identified on the City's Bonded Contractor List. The terms of the program are as follows:

- Homeowners must complete a City Curb and Sidewalk Repair Reimbursement Form.
- All work shall conform to City of South Bend standard specifications.
- Sidewalks will be reimbursed at \$20/linear foot. Curbs will be reimbursed at \$15/linear foot.
- Handicap ramps will be reimbursed at \$950 per ramp. Preapproval required.
- Pre-inspection will be required prior to any work.
- A concrete permit is required by the Contractor.
- Time for completion should be no more than 60 days.

All work will be inspected by the Division of Engineering before any payment is made. Sidewalks will comply with the American Disabilities Act of 1990 (ADA), with a minimum of five foot width and a detectable warning surface on the curb ramp.



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What is NOT included?

The property owner is responsible for reseeding, resodding, repair/replacement of irrigation systems, tree removal and/or other landscape required to do the work.

Who is responsible for repairing sidewalks?

Per Chapter 18, Article 3 of the South Bend Municipal Code, sidewalk repair is the responsibility of the abutting property owner.

What Contractor should be used for this work?

The City cannot recommend Contractors for residential work. You should make sure the Contractor you choose is licensed, bonded, and named in the City's Bonded Contractor List available in the City Engineering office.

Are there standards for replacement work?

The City will provide your contractor with a copy of the City of South Bend Standard Specifications for Concrete Curb and Residential Sidewalk & Approach.



City of South Bend - Department of Public Works
 Division of Engineering
 1316 County-City Building
 South Bend, Indiana 46601
 Phone: 574-235-9251

CURB AND SIDEWALK REPLACEMENT REIMBURSEMENT FORM

PART I

Address of Repair		Applicant Name (if different than Property Owner)
Property Owner to be reimbursed (Print)		Licensed Contractor (Print)
Address		Address
City, State, Zip		City, State, Zip
Phone 1	Phone 2	How many feet of Curb will be replaced?
Signature of Property Owner		How many feet of Sidewalk will be replaced?

PART II

TYPE OF IMPROVEMENT	QUANTITY	REBATE	ESTIMATED TOTAL
SIDEWALK	LF	\$20/LF	\$
CURB	LF	\$15/LF	\$
ADA RAMP	EA	\$950/EA	\$
APPROVED BY	DATE		\$

PART III

The above work has been completed as per City of South Bend Specifications and I have received payment in full for work at this address.

The above work has been completed to my satisfaction. Please attach proof of payment provided to the Contractor.

CONTRACTOR SIGNATURE	DATE
PROPERTY OWNER SIGNATURE	DATE

CITY USE ONLY

This sidewalk/curb repair has been inspected on: _____ and has been accepted. A reimbursement of \$ _____ is hereby authorized.

Signature: _____ Date: _____

CURB AND SIDEWALK REPAIR REIMBURSEMENT FORM

The goal of the City of South Bend's Curb and Sidewalk Repair Reimbursement Program is to assist individual property owners in making needed repairs to curbs and sidewalks abutting their properties to protect the general public and improve the appearance of the neighborhood.

The reimbursement of \$20 per linear foot for sidewalk and \$15 per linear foot of curb represents approximately 30% of your cost for the work; however, this depends upon the price that you receive from your contractor. All work must be performed by a private, bonded contractor, selected by the property owner, but also identified on the City's Bonded Contractor list. In addition, the City will allocate a reimbursement cost of \$950 for the construction of accessible sidewalk ramps in compliance with the Americans with Disabilities Act.

Work must be performed in accordance with the City of South Bend Standard Specifications. A copy of the City's standard drawings for Concrete Curb and Residential Sidewalk & Approach can be obtained at the City's Division of Engineering office. All work must be pre-approved by the City's Division of Engineering prior to the start of construction. The following steps indicate the process for utilizing the City's reimbursement program:

Step 1: Complete Part I of the Reimbursement Form which identifies the property location and the property owner to be reimbursed. A copy of the contractor's quote for the work shall be included.

Step 2: Deliver or mail the form to:

City of South Bend
Division of Engineering
1316 County-City Building
South Bend, IN 46601

Step 3: The Division of Engineering will review your request and will determine the amount of repair that is eligible and complete Part II of the form.

Upon receipt of the completed form, you may instruct your contractor to proceed. Your contractor must obtain a Concrete Permit for the work from the City's Division of Engineering. Time for completion should be no more than 60 days.

Step 4: When the work is completed to your satisfaction, complete Part III, include a copy of the receipt for the completed work, and have your contractor sign the form indicating that he/she has been paid. Return the signed form to the Division of Engineering.

Step 5: Engineering personnel will inspect the work and process the reimbursement in the name of the property owner.