

**St. Joseph County Housing Consortium**

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**Action Plan for Program Year 2008**

*to be attached to the*  
**Housing and Community Development Plan for 2005 - 2009**  
*already submitted*

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*Includes proposed projects for program year 2008 in the following programs:*

**South Bend CDBG**

**South Bend ESG**

**Mishawaka CDBG**

**St. Joseph County Housing Consortium HOME**

ST. JOSEPH COUNTY HOUSING CONSORTIUM  
HOUSING & COMMUNITY DEVELOPMENT PLAN 2005 - 2009  
Action Plan - 2008  
Required information for Action Plan as set out in 24CFR91.220:

(a) *Form application* (Standard Form 424) - See attached forms for each program.

(b) *Resources* -

(1) *Federal Resources* - See attached "Anticipated Funding Sources - Program Year 2008".

(2) *Other Resources* - Resources necessary to provide match for the HOME and ESG program are outlined on the attached activity descriptions for each project funded under those two programs. At this time, no other funds are yet committed to carry out the plan.

(c) *Activities to be undertaken* - See attached activity descriptions.

(d) *Geographic distribution* - Attached activity descriptions outline the geographic "service area" and/or "location" of each project. The majority of the projects are offered citywide (either South Bend or Mishawaka, depending upon the project). However, some projects are offered only in the low/moderate income neighborhoods of the respective cities. The City of South Bend, in partnership with the University of Notre Dame and South Bend Heritage is redeveloping an area in census tract 10. This census tract is presently occupied by 69% low/mod income households. HOME funds in the form of mortgage subsidies, will be available for low/mod income households to purchase new homes in this area. Intensive work continues in CT 20 and 19 in the West Washington/-Chapin neighborhood of South Bend and CT 6 in the Near Northwest neighborhood of South Bend. These areas have been identified as priorities because they represent some of the oldest housing in the City. Much of it has fallen into disrepair over the years. The Block Groups within CT 19 and 20 are all between 20 and 100% minority. Census tract 19 is 71.5% low/mod income and census tract 20 is 67% low/mod income. Most of the Block Groups within CT 6 are 20-40% minority. Census tract 6 is 72% low/mod income.

(e) *Homeless and other special needs activities* - For information on addressing the needs of our homeless see attached activity descriptions for the Emergency Shelter Grant program for 2008. See also our Housing & Community Development Plan 2005 - 2009, Continuum of Care (pgs 32-34). For information on our other special needs populations see activity descriptions for REAL Services' Older Adult Crime Victim program; REAL Services Guardianship Program, Indiana Plan Pre-apprenticeship program; and the AIDS Ministries/AIDS Assist program. See also our Housing & Community Development Plan 2005 - 2009, Social Services and Homeless and Strategies (pgs 39-43).

(f) *Other actions* -

(1) *General* -

*Address obstacles to meeting underserved needs* - The largest obstacle is lack of sufficient time and money. And frankly, every new "hoop" imposed upon us by others reduces both without alleviating those needs.

*Foster and maintain affordable housing* - Several of our activities funded for this program year address this issue. See individual activity descriptions.

*Remove barriers to affordable housing* - See Housing & Community Development Plan 2005 - 2009 (pgs29-31).

*Evaluate and reduce lead-based paint hazards* - This area will be addressed as required under all applicable housing rehab programs. The Housing Authority of South Bend in partnership with the St. Joseph County Health Department received a Lead Hazard reduction grant of \$3,000,000. The City of South Bend and St. Joseph County have each contributed \$21,000 in addition to the \$3,000,000 grant. These funds will be spent over 3 years to educate and make lead safe 189 homes throughout St. Joseph County, including the cities of South Bend and Mishawaka.

*Reduce the number of poverty level families* - Programs such as Indiana Plan Pre-apprenticeship training and LaCasa de Amistad provide additional education to provide a “hand up” to low/mod clients. In addition, 4Cs Child Care Subsidy and FCC Child Care programs help low/mod families while working or pursuing additional training/education.

*Develop institutional structure* -For information see Housing & Community Development Plan 2005-2009 (pgs 6-13).

*Enhance coordination between public and private housing and social service agencies* - Our Homeless Committee and City Plan Civic Alliance structure is made up of representatives of these types of agencies and provides a fine example of developing collaborative linkages.

*Foster public housing improvements and resident initiatives* - See Housing & Community Development Plan 2005-2009 (pgs. 27-28 and Table 4 on page 85).

(2) *Public housing* - See Housing & Community Development Plan 2005-2009 (pgs. 26-27).

(g) *Program-specific requirements* -

(1) *CDBG*

(i) *Describe activities to use all funds anticipated* - Note all anticipated funds (including our projected program income to be received in 2008) have been allocated to projects in this document.

(ii) *CDBG funds expected to be available during the program year* includes:

(A) Program Income received before the start of next program year - These funds were programmed as part of the 2008 Annual Plan.

(B) Surplus from urban renewal settlements - None anticipated.

(C) Grant funds returned to the line of credit - None anticipated.

(D) Income from float-funded activities - None anticipated.

(iii) *“Urgent needs” activities* - None anticipated.

(iv) *Sufficient detail* - See attached activity descriptions.

(2) *HOME*

(i) *Other forms of investment not described in 24CFR92.205(b)* - All HOME funds will be distributed as forms of investment outlined in 24CFR92.205(b).

(ii) *Guidelines for resale or recapture* - See attached Appendix I, page 6.

(iii) *Refinance existing debt* - The St. Joseph County Housing Consortium has no plans to refinance existing debt secured by multifamily housing.

(iv) *Tenant-based Rental Assistance* - The 2008 plan will fund rental assistance for 1 special needs group: persons with severe mental illness. Please see 2005-09 Housing & Community Development Plan, pages 28-29 and 43, for more information.

(v) *Affirmatively Market Housing containing 5 or more HOME-assisted units* - See attached Appendix III page 9 for more information.

(vi) *Minority Outreach* - See attached Appendix II page 8.

(3) *American Dream Downpayment Initiative (ADDI)*

- (i) *Use of ADDI funds* - See Summary chart of 2008 allocations.
- (ii) *Plan for targeted outreach to residents of public housing* – The Housing Assistance Office acts as the St. Joseph County Housing Authority and also administers one of our homeownership assistance programs. This provides for a perfect way to reach public housing clients since the staff already knows the clients and vice versa. In addition, we are undertaking actions to strengthen our relationship with all our public housing authorities and communicate freely on all programming available to low/moderate income clients.
- (iii) *Actions to ensure ability to maintain homeownership* – For many years, this community has required counseling/training for our clients prior to providing homeownership assistance. We will continue that practice, and are constantly on the lookout for ways to enhance the chances of success for our clients.
- (iv) *Estimate the number of minority households to receive homeownership assistance* - Based on past experience, we would expect roughly 30 to 40% of our homeownership clients to be African American and 10 to 20% to be Hispanic. Over the 2005-2009 Plan period, we would estimate those numbers to be 30 - 40 African American households and 10 - 20 Hispanic households.

Required information under 24CFR91.420:

- (a) *Form application* (Standard Form 424) - See attached forms for each program.
- (b) *Description of resources and activities* - See responses for (b) and (c) above.

Additional Information requested under HUD’s Annual Action Plan Completeness Checklist (but not required under 24CFR91.220).

#### Expenditure Limits

- 5-7. Compliance with mandated caps - None of the caps are exceeded.
- 8. CHDO set-aside - Is met, based on the proposed amount of funding.
- 9. HOPWA cap - Not applicable.

Under Checklist Section Titled “Monitoring (91.230)” (but not necessarily clearly outlined in 24CFR91.230)

- 1. Standards and procedures to monitor - See Housing & Community Development Plan 2005-2009 (page 16). In addition, we continue to work, on an on-going basis, with all subgrantees to review and analyze their activities. These same subgrantees are required to submit information to us routinely about their minority business outreach efforts, use of minority construction businesses, etc. as required to stay in compliance with applicable program requirements. The attached Appendix II is made a part of each HOME contract awarded.
- 2. Actions to monitor performance in meeting goals and objectives - We had developed a spreadsheet to review our compliance with the goals and objectives set out in the strategies in the previous 5 year HCD plan. Now HUD has “required”(or strongly suggested) use of a Logic

Model form. How this may help us monitor is yet to be seen. However, we will likely forego use of the spreadsheet as we fear we would become so mired in paperwork, we won't be able to properly perform our duties.

3. Actions to insure compliance with program requirements, including requirements involving the timeliness of expenditures - See Housing & Community Development Plan 2005 - 2009 (page 16). Timeliness of expenditures is watched routinely throughout the year through review of program expenditure reports and other reports designed specifically for that purpose. Our Consortium generally has no problem in this area.
4. Ensure long-term compliance with HOME on-site inspection requirements during program year - In compliance with the regulations, HOME-assisted rental properties are inspected as required. See attached Rental Housing Activity - Inspection Schedule as Appendix IV.
5. Monitoring subrecipients - See Housing & Community Development Plan 2005-2009 (pg 16).

Consistency with NAHA:

*Does Plan provide assistance to help families, not owning a home, to save for a downpayment for the purchase of a home?* See Activity Descriptions for REWARD(activity description #62); Community Homebuyer's Corporation (activity description #30); Housing Assistance Office 1<sup>st</sup> Time Homebuyer's Assistance program (activity description #38); City of Mishawaka Family Life Seminar for 1<sup>st</sup>. Time Homebuyers Program (activity description #59).

*Does the Plan provide assistance to retain, where feasible, as housing affordable to low income families, those dwelling units provided for such purpose with federal assistance?* See Activity Descriptions for South Bend Home Improvement Program (activity description #31); and Mishawaka Owner Occupied Rehab Program (activity description #57).

*Does the Plan provide assistance to extend and strengthen partnerships among all levels of government and the private sector, including for-profit and non-profit organizations, in the production and operation of housing affordable to low and moderate income families?* See Activity Descriptions to two above questions.

*Does the Plan provide assistance to expand and improve federal rental assistance for very low-income families?* See Activity Description for Madison Center Rental Assistance (activity description #29).

*Does the Plan provide assistance to increase the supply of supportive housing, which combines structural features and services needed to enable persons with special needs to live with dignity and independence?* No increased supply of supportive housing was funded in 2008, although Madison Center Rental Assistance will allow special needs individuals to live with dignity and independence.

**ST. JOSEPH COUNTY HOUSING CONSORTIUM  
RECAPTURE GUIDELINES**

The amount of equity to be returned to the initial home buyer of an affordable housing unit rehabilitated with HOME Funds (Homeowner) (Unit), and the amount of HOME funds subject to recapture under 24 CFR Part 92, Section 92.254, with respect to such Unit, will be determined as follows:

1. HOME funds expended for eligible activities in connection with the development of affordable housing, and which are allocable to such unit, will not be recaptured upon the initial sale by the recipient of HOME funds of such Unit.
2. HOME funds will be deemed allocated to a Unit (the Allocation) in accordance with the scope of the project wholly or partially financed by such HOME funds. In the case of a project consisting solely of affordable housing units, HOME funds shall be allocable to each Unit developed by the project in the same proportion the HOME funds bear to the total of all funds expended in completing the project.
3. The total HOME investment in the Unit that is subject to recapture upon sale of the Unit by the Homeowner, and each subsequent sale during the minimum period described in paragraph number 4, herein below (Recapture Amount) (Recapture Period), is that portion of the Allocation that enabled the Homeowner to buy the Unit, which includes that portion of the Allocation (whether in the form of a direct subsidy to the Homeowner or a construction or development subsidy) that reduced the Homeowner's purchase price for the Unit from the fair market value of the Unit (as determined by an independent appraisal of the after-rehabilitation value of the Unit) to an affordable price (determined to be the Homeowner's purchase price for the Unit).
4. The Recapture Amount is subject to recapture under these guidelines for the following minimum periods:
  - A. Five (5) years where the Allocation is less than \$15,000.00;
  - B. Ten (10) years where the Allocation is \$15,000.00 to \$40,000.00;
  - C. Fifteen (15) years where the Allocation is greater than \$40,000.00.
5. The deed effectuating the subsequent sale of the Unit by the Homeowner, and the deeds effectuating each subsequent sale of the Unit during the Recapture Period, shall reflect the balance of the Recapture Amount yet to be recaptured.
6. Upon the satisfaction of the recapture requirements with respect to any Unit, the St. Joseph County Housing Consortium shall promptly issue a certificate of satisfaction regarding the same and cause the recording of the same in the Office of the Recorder of St. Joseph County.

## DEED RESTRICTIONS

Grantor makes this conveyance subject to the following restrictions reserved to Grantor and which Grantor herein conveys and assigns to the St. Joseph County Housing Consortium, an agency created by agreement of the City of South Bend, Indiana, the City of Mishawaka, Indiana, and the County of St. Joseph, Indiana, pursuant to I.C. 36-1-7:

1. The restriction, which is enforceable by the St. Joseph County Housing Consortium, its successors and assigns, requires the real estate that is the subject of this conveyance to remain affordable as the term is defined at 24 C.F.R. 92.254, as amended from time to time, and shall expire \_\_\_\_\_ (\_\_\_\_) years from the date of execution of this instrument. This restriction shall run with the land, without regard to the term of any mortgage or other instrument, or transfer of ownership.
2. This restriction, which is enforceable by the St. Joseph County Housing Consortium, its successors and assigns, requires and authorizes the recapture by the St. Joseph County Housing Consortium, its successors and assigns, of the HOME investment in the Real Estate that enabled the Grantee, \_\_\_\_\_, to purchase the Real Estate.
3. Recapture shall be undertaken in accordance with the GUIDELINES OF THE ST. JOSEPH COUNTY HOUSING CONSORTIUM CONCERNING RECAPTURE OF HOME FUNDS, recorded as Document Number \_\_\_\_\_ in the Office of the St. Joseph County.
4. The total amount subject to recapture upon any subsequent sale of the Real Estate is \_\_\_\_\_ Dollars (\$ \_\_\_\_\_).
5. The recapture provisions herein shall run with the land, without regard to the term of any mortgage or other instrument, or transfer of ownership, and shall be in full force and effect until the sooner of the date on which the full recapture amount is recaptured or \_\_\_\_\_, \_\_\_\_\_, after which time they shall be terminated and be of no further affect.

**ST. JOSEPH COUNTY HOUSING CONSORTIUM  
MINORITY BUSINESS OUTREACH  
POLICY AND PROCEDURES**

It is the policy of the St. Joseph County Housing Consortium to encourage and support the participation of minority and women owned businesses in the benefits of the HOME program. To ensure the maximum inclusion possible, the Consortium will follow the following procedures for the HOME program:

1. The Consortium will annually publish its policy and solicit, through advertisement in the South Bend Tribune, and contact the Minority Business Office of the local Chamber of Commerce, the names of businesses owned by minorities and women which might reasonably offer services needed under the HOME program activities. Such businesses are envisioned to most likely be in the area of real estate, construction, appraisals, property management, financial and/or investment banking, underwriting, accounting, and legal services, but any minority or women owned business can submit its name and description of its services to the Consortium.
2. The Consortium will forward its current list of all minority and women owned businesses to all successful applicant organizations for HOME funds.
3. The successful applicant organizations will be required to contact all minority businesses, offering services needed by the organization in carrying out the HOME program, with copies of any ads outlining information on where, when and how to submit bids or proposals for such work.
4. Applicant organizations must keep records on contacts made to minority and women businesses and any correspondence (letters, proposals, bids, etc.) received from minority and women businesses for any contracts let through the HOME program. Such information must be relayed to the Consortium at least semi-annually in time for inclusion in the required report of minority and women owned business contracts awarded.
5. The Consortium will review such information annually to determine the success of these efforts as well as any independent actions the organization has taken to solicit and encourage participation of minority and women owned business in the HOME program.

The Consortium Board is made up of the chief elected officials of St. Joseph County, Mishawaka, and South Bend, or their designees.

**ST. JOSEPH COUNTY HOUSING CONSORTIUM  
AFFIRMATIVE MARKETING PROCEDURES**

The HOME program, as defined in 24 CFR Part 92, requires participating jurisdictions to design a statement of policy and procedures to be followed to meet the requirements for affirmative marketing of HOME-assisted housing containing 5 or more units as directed in 24 CFR 92.351. The following will serve as that policy.

The policies and procedures specified below will pertain to the marketing of units in HOME projects, for both initial and subsequent tenants, with availability of such units. It is the policy of the St. Joseph County Housing Consortium to ensure good faith efforts to provide information to and attract eligible persons from all racial, ethnic, and gender groups in the housing market area to the housing available.

1. To inform the public of the St. Joseph Housing Consortium affirmative marketing policy, the Equal Housing Opportunity logo or slogan will be used in media announcements regarding the availability of Draft or Proposed Housing & Community Development Plans, these notices will appear in the South Bend Tribune. The affirmative marketing policy and fair housing laws will be addressed whenever a public meeting is held to describe the general HOME program.
2. The Consortium contracts with individual member jurisdictions, not-for-profit groups, or other eligible agencies to carry out the individual programs. Contracts with participating HOME organizations include a copy of this policy and include language requiring the organizations to follow the procedures. These participating organizations then have a responsibility to carry out the Consortium's policy by ensuring:
  - A. Tenants in units to be rehabilitated are to be informed of the fair housing laws at the same time the participating organization informs them of its tenant assistance policy.
  - B. The application for funding form will inform the applicant/owners of the affirmative marketing policy and fair housing laws when applying for funds through HOME.
  - C. Compliance with the conditions of the affirmative marketing procedures will be required by a written agreement between the Consortium and the participating organization and, if necessary, between the participating organization and the owner. Said agreement shall be applicable for a period of 5, 10, 15 or 20 years (in accordance with the requirements set out in 24CFR92.252(a)(5) beginning on the date on which all the units in the project are completed.
  - D. By virtue of the contractual agreements, the applicants/owners must agree to comply with Equal Opportunity requirements applicable to the HOME activities. Specifically, the applicant agrees to comply with:
    - (1) Title VI, Civil Rights Act of 1964, which provides that no person in the United States shall on the grounds of race, color, or national origin be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.

- (2) Title VIII, Civil Rights Act of 1968, which provides for fair housing throughout the United States. Kinds of discrimination prohibited: refusal to sell, rent, or negotiate, or otherwise to make unavailable; discrimination in terms, conditions and privileges; block-busting; discrimination in financing and discrimination in membership in multi-listing services and real estate brokers organization. Discrimination is prohibited on the grounds of race, color, religion, sex and national origin. The Secretary of HUD (and participating jurisdictions) shall administer programs and activities relating to housing and urban development in a manner affirmatively to further the policies of this Title.
  - (3) Executive Order 11063, which requires equal opportunity in housing and related facilities provided by Federal financial assistance.
  - (4) The prohibitions against discrimination on the basis of age under the Age Discrimination Act of 1975, 42 U.S.C. 6101-07, and the prohibition against discrimination against handicapped individuals under Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. 794.
  - (5) The Fair Housing Amendments Act of 1988, which prohibits discrimination in the sale or rental of housing on the basis of a handicap or because there are children in a family.
- E. Applicants/Owners with Five (5) or more HOME assisted units under this contract, are required to use the Equal Housing Opportunity logo type or slogan in all press releases, advertisements, written communications to fair housing and other groups, and any other marketing material advertising the availability of units assisted under the HOME program.
- F. Applicant/Owners are required to advertise in the South Bend Tribune. In addition, as well as making appropriate steps to notify neighborhood publications, churches, and neighborhood centers in order to affirmatively market and solicit applications from persons in the market area needing special outreach. They still need also notify the applicable Housing Authority of any units which become available.
- G. To determine if good faith efforts have been made by applicant/owners regarding affirmative marketing, the Consortium will require applicant/owners to maintain records of potential tenants with regard to sex, age, race, handicap or familiar status and method by which they were referred. This information will be reviewed on an annual basis at the time of the annual inspection. If the Consortium finds that the required actions have been carried out as specified, it will assume that good faith efforts have been made.
- H. To determine the results of affirmative marketing efforts, the Consortium will examine those efforts in relation to whether or not persons from the variety of racial and ethnic groups have become tenants in our HOME assisted units. If the Consortium finds that a variety is represented, it will assume that owners have made good faith efforts to carry out the procedures.

- I. Technical assistance will be solicited from the Housing Specialist of the South Bend Human Rights Commission for improvements to these procedures.
- J. Any applicant/owner that does not comply with the policies and procedures set forth will have the following corrective action(s) taken against them:
  - (1) Any forgivable portion of the lien will not be forgiven and will be immediately due and payable.
  - (2) Landlords charged with complaints will have to appear before the South Bend Human Rights Commission and follow the normal course of actions.
  - (3) They will be denied future participation in the HOME program.

## HOME assisted rental units-Building Inspection Schedule

24 CFR 92.504 (d)

<u>#of units</u>	<u>Inspection Schedule</u>	<u>HOME Investment</u>	<u>Period of Affordability</u>							
1-4 units	Every 3 years	< \$15,000	5 years							
5-25 units	Every 2 years	\$15,000-\$40,000	10 years							
26+ units	Every year	>\$40,000	15 years							
TBRA units	Every year	New Construction	20 years							
<u>PROJECT</u>	<u>ADDRESS</u>	<u>SPONSOR</u>	<u># OF UNITS</u>	<u>HOME Funds</u>	<u>Bldg Inspected by</u>	<u>Year Complete</u>	<u>Date Certified</u>	<u>Inspection Required</u>	<u>Next Inspection</u>	<u>IDIS date closed</u>
HDC Properties	611/701 E. South Contract # HO 92-701 IDIS activity #5	HDC	3	\$111,145	HDC Construction staff Don Fozo, Building Dept Don Fozo, Building Dept Don Fozo, Building Dept Don Fozo, Building Dept	1994	Dec, 1994 Dec, 1997 Dec, 2000 Dec, 2003 Dec, 2006	Every three years	2008	Sep-98 period of affordability ends 9/08
LifeHouse	1402 S. Michigan	Life Treatment Center	15	\$299,125	Architecture Design Group Don Fozo, Building Dept Don Fozo, Building Dept	1995	Mar, 1995 Nov, 1998 Dec, 2000 Dec, 2002 Dec, 2004 Dec, 2006	Every two years	2006	
HDC Properties	622/624 Rush St Contract HO 96-901 IDIS activity #56	HDC	2	\$76,500	HDC Construction staff Don Fozo, Building Dept Don Fozo, Building Dept Don Fozo, Building Dept	1997	Dec, 2000 Dec, 2003 Dec, 2006	Every three years	2006	7/05, inspect until 7/2015
HDC Properties	628 Rush St Contract HO 93-709 IDIS activity #19	HDC	2	\$48,372	HDC Construction staff Don Fozo, Building Dept Don Fozo, Building Dept Don Fozo, Building Dept	1995	Nov, 1995 Nov, 1998 Dec, 2001 Dec, 2004	Every three years	2007	5/96, period of affordability ends 5/06
Prairie Village HO 06-855 HO 07-855	700 W. Front St. IDIS activity #1266	HAO	25	\$363,000				Every two years		
Madison Center Group Home	711 Turnock, South Bend	Madison Center	4 bedrooms	105,000		2006		Every threeyear	2009	
Near Northwest Neighborhood	911 & 911 1/2 California	NNN, HO 04-831	2	\$132,000				Every three years	2009	
YWCA Home to Women	1102 S Fellows	YWCA	10	\$124,050		2005		Every two years	2007	
Mary Phillips School	702 Lawrence, Mishawaka	Mish Housing Authority	25	\$659,000		2005		Every two years	2007	
Lakeville School Seniors Apt.	201 W. Jefferson, Lakeville	HAO	8	\$323,000		2004		Every two years	2007	
Madison Center TBRA	see project file	Madison Center	4			2006		Every year	2007	

**HOUSING AND COMMUNITY DEVELOPMENT PLAN 2005 - 2009**  
**Funding Sources**  
**Program Year 2008**

	<u>CDBG</u>	<u>HOME</u>	<u>ESG</u>	<u>TOTALS</u>
CITY OF SOUTH BEND				
Entitlement Grants	\$2,730,372	\$0	\$123,321	\$2,853,693
Reprogrammed Funds	360,083	0	0	360,083
Program Income - City/Consortium	200,000	0	0	200,000
Program Income - Not-for-profits	17,000	0	0	17,000
Section 108 Loan	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTALS	\$3,307,455	\$0	\$123,321	\$3,430,776

	<u>CDBG</u>	<u>HOME</u>	<u>ESG</u>	<u>TOTALS</u>
CITY OF MISHAWAKA				
Entitlement Grants	\$562,000	\$0	\$0	\$562,000
Reprogrammed Funds	0	0	0	0
Unobligated Funds	50,000	0	0	50,000
Program Income - City/Consortium	80,500	0	0	80,500
Program Income - Not-for-profits	0	0	0	0
Section 108 Loan	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTALS	\$692,500	\$0	\$0	\$692,500

	<u>CDBG</u>	<u>HOME</u>	<u>ESG</u>	<u>TOTALS</u>
ST. JOSEPH COUNTY HOUSING CONSORTIUM				
Entitlement Grants	\$0	\$1,103,421	\$0	\$1,103,421
Reprogrammed Funds	0	0	0	0
Program Income - City/Consortium	0	380,000	0	380,000
American Dream Downpayment Initiative	0	20,100	0	20,100
Unprogrammed	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTALS	\$0	\$1,503,521	\$0	\$1,503,521

1/7/2008

## CITIZEN PARTICIPATION

The first Notice of Availability of the new 2007 application for CDBG, HOME & ESG funding was published by the St. Joseph County Housing Consortium in the South Bend Tribune June 8, 2007. Public hearings were held June 21, 2007 to explain the application process. One hearing was held in Mishawaka at 2:30 pm and one was held in South Bend at 5:30 pm. Charlotte Sobel, of South Bend Heritage Foundation attended the South Bend hearing. Ms. Sobel asked about the vacant housing initiative which is an addendum to South Bends 2007 Action Plan. Beth Leonard responded that the environmental review had been completed but funds had not been released and the program sponsors were still discussing exactly how the program would work. Ms. Sobel also asked how the CHDO HOME funds were distributed. John Sellers responded that they were distributed to CHDO eligible activities, and were not additional funds to an agency. No members of the public attended the Mishawaka hearing. In addition to the display ad in the tribune, the 2008 application was mailed to potential subgrantees that have participated in past grant programs and any other nonprofit group that had expressed an interest in submitting an application for their project. Applications were due August 6, 2007. Letters to all CDBG applicants were mailed by October 9, 2007 regarding the proposed use of CDBG funds. A Consortium meeting was held September 5, to hear presentations from non profit agencies submitting HOME applications.

The public comment period started September 28, 2007, when the second display ad was published in the South Bend Tribune. The St. Joseph County Housing Consortium held two public hearings on October 11, 2007. One in Mishawaka at the City Hall at 2:30 pm and one in South Bend at the public library at 5:30 pm. The CDBG, ESG and HOME program funding process was explained. Linda Baechle - YWCA, Mary Kowalski - FCC, and Bruce Greenburg – FCC and Boys & Girls Club attended the hearing in Mishawaka. Sgt. Christopher Voros from the South Bend Police Department and Martha Lewis, a Howard Park Neighborhood representative attended the public hearing in South Bend.

## SUMMARY OF PUBLIC HEARING COMMENTS

At the October 11, 2007 Mishawaka public hearing Linda Baechle spoke about how distressing the reduction of funding to the YWCA was for their organization. Mary Kowalski asked how the cities decided where funding was needed and which projects to fund. Bruce Greenberg asked how likely based on comments received, the funding allocations would change. He had calculated that 10% of the available funds were allocated to Public Service projects and most agencies were awarded 28% less than 2007 level of funding. The response to all questions regarding the 2008 CDBG allocations was the policy shift to focus on the issue of vacant and abandoned property, the effect these properties have on neighborhoods and to do this by reducing public services. Beth Leonard explained how the funding allocations followed the HCD Plan that was developed with input from citizens. Pam Meyer responded applicants always have the option to write letters or meet with council members or the Mayor as they have the final decision on spending. Martha Lewis and Christopher Voros attended the South Bend public meeting. Martha stated that she had been told no new projects would be funded in 2008 if they weren't funded in

2007 and asked why the South Bend Heritage Foundation, Colfax Campus project was funded when it wasn't funded in 2007. Beth Leonard explained the difference between public service projects, in which no new projects were funded, and bricks and mortar projects. Also that one agency would submit several applications and were not considered as "new" applications. Martha asked what improvements were proposed for the Colfax Campus. She stated the application from Grandparents as Parents (GAP) was not funded, asked why and which project was the most important. Pam Meyer responded the roof on the Charles Martin Center was to be replaced. Beth Leonard responded that there were still some concerns regarding GAP's management capacity. Martha suggested adding another column on the spread sheet listing all applications to describe the work to be completed. Christopher Voros, South Bend Police Department thanked the City of South Bend for awarding the SBPD Neighborhood Action Reclamation Patrols Program funds and said we were doing a wonderful job.

A letter from Rev. Lewis, Grace Community Church (GCC) was received. He stated in his letter that GCC had developed a partnership with the South Bend Police Department (SBPD) to establish the SBPD Boxing Program at the Center. He was very disappointed that the City had refused to help fund GCC's program when GCC was providing space at no cost to the SBPD for their boxing program. A letter was also received from the Center for the Homeless expressing concern about the reduction of their award amount. Mr. Camilleri stated that the need for crisis housing and services appears to be at an all time high in South Bend and due to the cut in funding they will have to restrict the number of individuals that they are serving each day.

Letters were sent to all participants of the public hearings as well as to those submitting written comments. The letters thanked them for their participation in the public hearing process and explained that no new applications were considered this year and that for 2008 - 2010 the focus of the CDBG program funds would be to address the problems of vacant and abandoned structures, and the reduction in funding for public services would continue at an increasing rate for the next two years.

#### Council Meeting/Approval of 2008 Action Plan – November 13, 2007

The Community & Economic Development committee meeting of the South Bend Common Council held on 11/13/07 was for the purpose of reviewing three ordinances related to the Action Plan presented by Pam Meyer, Director of Community Development. The three included the ESG appropriation, and the CDBG appropriation which was in two ordinances # 74-07 and #75-07 as the later was reprogrammed dollars. Pam reiterated to the Council the explanation of the recommended policy shift away from public services to more housing and development activities. She also noted the decision to not fund any new programs, especially service related, given continuing reductions and the policy shift.

The ESG ordinance #72-07 received Council support with no questions. The CDBG ordinance,

when discussed in committee, received negative comments from representatives supporting La Casa de Amistad, a public service agency that was recommended for a reduction of \$5,635. Representatives supporting the agency noted that they had just learned of the recommendation on 11/13. They further noted that although their Ex. Director received a letter indicating the reduction and the details as to the public comment period and related hearings, she was hesitant to act given that others were being reduced as well.

P. Meyer stated that every agency being recommended receives such a letter for exactly the purpose of reminding them of the public hearing schedule. Pam also confirmed that staff had not received a call, letter or other indication from La Casa that they had any concerns with the recommendation. She also noted that other agencies recommended for reduced funding did utilize the process, provided comments and were sent responses.

After hearing from a number of individuals that receive services from La Casa, the Council indicated a desire to restore their funding to the \$20,000 2007 level. When asked, Pam indicated that the Community Development recommendation stood as submitted. The Council discussed and requested a \$5635 increase to La Casa and suggested a number of other programs which could be reduced to provide the increase. After discussion, Council asked Pam to provide for the evening Council session, a recommendation as to what programs could be reduced. The CDBG ordinances, with this amendment were sent to Council favorably.

The evening session of the full Council resulted in a recommendation that the \$5,635 increase to La Casa be offset by a decrease in the South Bend Home Improvement Program (SBHIP). This resulted in the SBHIP amount in Bill #74-07 being reduced to \$469,365. With this amendment, all three ordinances offered for public hearing at the full Council meeting were approved.

These changes have been made in the Final 2008 Action Plan.

**CITY OF SOUTH BEND**

**HOME PROGRAM  
PROJECTIONS FOR HCD 2008 ACTION PLAN  
Sep-07**

place copy in allocation file.

<b>SOURCES</b>	
2008 Entitlement amount (assume 0%) increase	\$1,103,421
2008 American Dream DownPayment Initiative	20,100
Anticipated 2008 Consortium Program Income	380,000
Unprogrammed from previous years	0
Funds to be reprogrammed from prior years	0
<b>Total Sources</b>	<b>\$1,503,521</b>

<b>ENTITLEMENT</b>		<b>UNPROGRAMMED</b>	<b>PROGRAM INCOME</b>	<b>REPROGRAMMED</b>	<b>TOTAL AVAILABLE</b>	
South Bend allocation (57.0% of entitlement)	640,407	0	250,000	0	890,407	South Bend
Mishawaka allocation (18.6% of entitlement)	208,975	0	125,000	0	333,975	Mishawaka
County remainder allocation (9.4% of entitlement)	105,611	0	5,000	0	110,611	County
CHDO set-aside (15% of entitlement)	168,528	0	0	0	168,528	CHDO
	<b>\$1,123,521</b>	<b>\$0</b>	<b>\$380,000</b>	<b>\$0</b>	<b>\$1,503,521</b>	

<u>SOUTH BEND</u>	<u>FUNDS REQUESTED</u>	<u>RECOMMENDATIONS</u>
SBHF Near West Acquisition & Rehab	0	0
SBHF Near West Side mortgage subsidies	0	0
SBHF Near West Side mortgage subsidies-Habitat	0	0
SBHF/NNRO Triangle mortgage subsidies	275,625	275,625
SBHF/NNRO East side Acquisition & Rehab	0	0
NNN mortgage subsidies	98,000	0
NNN Acquisition & Rehab	655,000	389,782
Habitat for Humanity new construction	100,000	100,000
Madison Center Rental Assistance	5,000	5,000
URC/Grandparents as Parents	450,000	0
Consortium Admin	22,500	22,500
HAO S.B. New Construction Mortgages subsidies	136,500	97,500
unallocated	0	0
<b>South Bend total</b>	<b>\$1,742,625</b>	<b>\$890,407</b>
<b>MISHAWAKA</b>		
First Time Homebuyer program	350,000	317,725
Madison Center Rental Assistance	2,500	5,000
Consortium admin	11,250	11,250
Habitat for Humanity mortgage subsidies	0	0
unallocated	0	(0)
<b>Mishawaka total</b>	<b>\$363,750</b>	<b>\$333,975</b>
<b>COUNTY</b>		
Habitat for Humanity new construction	76,000	60,000
HAO First-time Homebuyers	115,000	35,000
Madison Center Rental Assistance	2,500	0
Consortium Admin	11,250	11,250
unallocated	0	4,361
<b>County Total</b>	<b>\$204,750</b>	<b>\$110,611</b>
<b>CHDO</b>		
NNN Acquisition & Rehab		168,528
<b>GRAND TOTAL</b>	<b>\$2,311,125</b>	<b>\$1,503,521</b>

Reprogramming Sources:

<b>South Bend</b>	
<b>Mishawaka</b>	0
<b>County</b>	0
<b>ALL</b>	0
<b>total</b>	0

7-Jan-08	HCD Applications for Program Year 2008							
	St. Joseph County Housing Consortium		South Bend CDBG					
			Yr 2008 CDBG Entitlement amount	\$2,730,372	Assumes 5% cut from 2007 amount			
			Reprogrammable funds	0				
			Section 108 Loan	0				
		Admin subject to 20% cap: \$546,074.44	Program income	0				
		Public Services subject to 15% cap: \$442,555.83	Total available for yr 2008	\$2,730,372				
Application #	Agency	Project	24 CFR	Benefit	Requests for	2007	2008	
	South Bend CDBG		Eligibility		2008	Allocations	Recommendations	
24	Department of Community & Economic Development	General Admin C&ED	570.205 & 570.206	Presumed	363,200	385,800	321,000	2007 Allocations
N/A	Downtown South Bend, Inc.	Parking Lot Program Income	570.206	Presumed	0	17,000	17,000	\$635,500
	Healthy Communities Initiative Y DC	Building Better Neighborhoods	570.206	Presumed	0	0	0	
41	Near Northwest Neighborhood, Inc	NNN Admin	570.206	Presumed	125,000	82,400	90,400	
14	South Bend Heritage Foundation/NWS	General Admin	570.206	Presumed	\$250,000	\$137,300	150,895	Admin
4	South Bend Human Rights Commission	Affirmative Fair Housing Activities	570.206(c)	Presumed	60,000	13,000	10,000	\$589,295
27	Boys & Girls Club	Youth Development	570.201(e)	Low/mod Limited clientele	55,000	40,000	28,735	
9	Community Coordinated Child Care (4Cs)	Child Care Subsidy Program	570.201(e)	Low/mod Limited clientele	73,400	62,000	44,535	
28	FCC Counseling & Development Services	FCC Therapeutic Services (formerly NorthStar)	570.201(e)	Low/mod Limited clientele	50,000	45,000	32,325	
6	Grace Community Center	Grace Community Center "A Strong Tower"	570.201(e)	Low/mod Area Benefit	41,000	0	0	2007 Allocations
11	Indiana Plan South Bend	Pre-Apprenticeship training	570.201(e)	Low/mod Limited clientele	53,000	39,750	28,555	\$428,750
1	La Casa De Amistad	LaCasa de Amistad: Community Outreach Services	570.201(e)	Low/mod Limited clientele	40,000	20,000	20,000	
32	Project Impact South Bend, Inc.	Project Impact South Bend, Inc.	570.201(e)	Low/mod Limited clientele	70,000	0	0	
21	REAL Services	Older Adult Crime Victim Program	570.201(e)	Low/mod Limited clientele	17,830	12,000	8,620	
22	REAL Services	Adult Guardianship Program	570.201(e)	Low/mod Limited clientele	26,405	12,000	8,620	
26	Maranatha Missionary Baptist Church	Maranatha Missionary Baptist Church Youth Center	570.201(e)	Low/mod Area Benefit	49,836	0	0	
7	South Bend Police Department	Neighborhood Watch Program	570.201(e)	Low/mod Area Benefit	40,000	40,000	28,735	
5	South Bend Police Department	Neighborhood Action Reclamation Patrols // Foot-Bike Patrols	570.201(e)	Low/mod Area Benefit	90,000	90,000	90,000	
35	Stone soup Community	Stone Soup Community	570.201(e)	Low/mod Limited clientele	15,000	0	0	
36	YMCA	YMCA Lets Get Fit Project	570.201(e)	Low/mod Limited clientele	27,125	0	0	
50	Youth Development Commission	Healthy Communities Initiatives	570.201(e)	Low/mod Limited clientele	15,000	0	0	Pub. Serv.
33	YWCA	Educational Support Services	570.201(e)	Low/mod Limited clientele	71,000	68,000	48,845	\$338,969
35	Stone soup Community	Stone Soup Community	570.207	generally ineligible	2,000	0	0	
	Aids Ministries/Aids Assist of North Indiana, Inc.	Energy Efficiency Project	570.201(d)	low/mod limited clientele	0	65,000	0	
30	Community Homebuyers Corporation	Forgivable Second Mortgage	570.201(n)	Low/mod Housing	300,000	300,000	300,000	
12	Department of Code Enforcement	Vacant & Abandoned Building Program	570.201(a)(d)	elimination of slums/blight	500,000	450,000	450,000	2007 Allocations
	Division of Community Development	Activity Delivery costs (includes Housing Counseling)	570.201(o) & 570.202(b)(9)	Low/mod Housing	176,800	244,556	176,800	\$2,985,152
	Division of Community Development	LaSalle Area Neighborhood Public Works Imp.No. O'Brien St.	570.201(c)	low/mod area benedit	0	167,540	0	
	Division of Community Development	Near Westside NPC 2007 Public Works-Smith/Kenwood/Johnson	570.201(c)	Low/mod Area Benefit	0	199,140	0	
	Division of Community Development	River Park NPC Public Works 500-700 blks 34th Street	570.201(c)	Low/mod Area Benefit	0	199,000	0	
	Division of Community Development	West Side NPC-Oliver Gateway 400-700 blks So. Walnut Street	570.201 (c)	Low/mod Area Benefit	0	279,000	0	
31	Division of Community Development - Housing	SB Housing Repair and Improvement Program	570.202(b)(2)	Low/mod Housing	500,000	425,000	469,365	
47	Habitat for Humanity	2008 Substantial Rehabilitation of Home	570.202(b)(2)	Low/mod Housing	60,000	0	0	
62*	Housing Development Corporation	REWARD Program	570.201(n)	Low/mod Housing	40,000	30,000	40,000	
39	Near Northwest Neighborhood, Inc	Community Space	570.201(c)	Low/mod Area Benefit	243,000	50,000	150,000	
45	Near Northwest Neighborhood, Inc	Infrastructure Improvements	570.201(c)	Low/mod Area Benefit	135,863	0	0	
44	Near Northwest Neighborhood, Inc	Revitalization Program	570.201(a)(d)(i)	Low/mod Housing	727,312	0	0	
48	North Central IN Food Bank, Inc. DBA:Food Bank of N. In	Restroom rehab - Vision 2007 Phase II	570.201(d)	Low/mod Limited clientele	133,809	0	0	
23	REAL Services - Housing	Aging in Place Collaborative	570.202(b)(2)	Low/mod Limited clientele	333,334	65,000	0	
3	Rebuilding Together	20th. Year Project: Vacant House Rehabilitation	570.202(b)(1)	Low/mod Housing	30,000	0	0	
2	Rebuilding Together	Rebuilding Together /LaSalle Academy neighborhood	570.202(b)(2)	Low/mod Housing	80,000	80,000	80,000	
17	South Bend Heritage Foundation	Hansel Center Demolition	570.201(d)	elimination of slums/blight	0	0	0	application withdrawn
15	South Bend Heritage Foundation/NWS	Chapin and Western Commercial Acq. & Demolition Program	570.201(a)(d)	elimination of slums/blight	352,125	0	204,152	
20	South Bend Heritage Foundation/NNRO	Northeast Neighborhood CDBG Acquisition & Rehabilitation	570.201(a)(d) & 570.202(b)	Low/mod Housing	627,750	100,000	201,937	
16	South Bend Heritage Foundation/NWS	Colfax Campus Improvements	570.201(c)	low/mod Area Benefit	208,125	0	150,000	All Others
18	South Bend Heritage Foundation/NWS	Near West Side Neighborhood CDBG Acquisition & Rehabilitation	570.201(a)(d) & 570.202.(b)(1)	Low/mod Housing	627,750	330,916	156,937	
25	Tree of Life	Church & Unwed Mother Program			500,000	0	0	
13	United Religious Community/GAP	Grandview Estates	570.201(c)	Low/mod Housing	285,000	0	0	
				Total 2007 allocations =		\$4,049,402		\$2,379,191
			<b>Total South Bend CDBG</b>		<b>\$7,395,664</b>	<b>Total</b>	<b>\$3,307,455</b>	
						<b>Bal. to allocate</b>	<b>(\$577,083)</b>	<b>\$0</b>

\* Applications were received late.

		HCD Applications for Program Year 2008							
		St. Joseph County Housing Consortium							
Agency						Requested		Allocations	
ESG						2008		2007	
								Recomendations	
								2008	
34	YWCA	Women's Shelter for Domestic Violence				48,000	44,844	44,844	
10	Youth Service Bureau	Safe Station				39,140	19,759	26,197	
51	AIDS Ministries / AIDS Assist	Comprehensive Housing Assistance for People with AIDS/HIV				43,500	8,874	15,312	
8	The Center for the Homeless	Center operations				72,500	44,844	31,968	
24	Department of Community & Economic Development	General Admin				5,000	5,000	5,000	
				<b>Total South Bend ESG</b>		<b>\$208,140</b>	<b>\$123,321</b>	<b>\$123,321</b>	
<b>HOME</b>								<b>Jurisdiction</b>	
	South Bend Heritage Foundation/NWS	Near West Side Acquisition and Substantial Rehabilitation Project				0	205,821	0	South Bend
	South Bend Heritage Foundation/NWS	Near West Side Neighborhood New Construction /Habitat Project				0	44,550	0	South Bend
	South Bend Heritage Foundation/NWS	Near West Side Neighborhood New Construction Mortgage Subsidies				0	0	0	South Bend
	South Bend Heritage Foundation/NNRO	Northeast Acquisition and Substantial Rehabilitation Project				0	200,000	0	South Bend
19	South Bend Heritage Foundation/NNRO	Northeast Mortgage Subsidies		ADDI eligible		275,625	0	275,625	South Bend
43	Near Northwest Neighborhood, Inc	NNN HOME Revitalization Program				655,000	300,000	558,310	South Bend/CHDO
42	Near Northwest Neighborhood, Inc	HOME Ownership Program		ADDI eligible		98,000	110,000	0	South Bend
	Stone Soup Community	Creating Cooperative Community Connection ect.				0	0	0	Mishawaka
	Stone Soup Community	Another Neighborhood, Another Kettle of Soup				0	0	0	South Bend
29	Madison Center	Rental Assistance				10,000	15,000	10,000	County/SB/Mish
40	Housing Assistance Office	St. Joseph County First time Homebuyer Program				115,000	117,969	35,000	County
38	Housing Assistance Office	SB First time Homebuyers Program		ADDI eligible		136,500	0	97,500	South Bend
24	Department of Community & Economic Development	General Admin				45,000	45,000	45,000	County/SB/Mish
47	City of Mishawaka	City of Mishawaka First Time Homebuyer Program				350,000	255,000	317,725	Mishawaka
13	Grandview Estates/United Religious Community	GAP/Grandparents as Parents				450,000	0	0	South Bend
46	Habitat for Humanity	Homeowner assistance				176,000	0	160,000	County/SB
	City of Mishawaka	Unallocated				0	0	0	Mishawaka
	St. Joseph County	Unallocated				0	0	4,361	County
	City of South Bend	Unallocated				0	0	0	South Bend
				<b>Total HOME</b>		<b>\$2,311,125</b>	<b>\$1,293,340</b>	<b>\$1,503,521</b>	
				<b>Mishawaka CDBG</b>					
				Yr 2008 CDBG Entitlement amount		\$562,000.00			
				PY 2007 Remaining Funds		\$50,000.00			
				Section 108 Loan		\$0.00			
				Program Income (CDBG & MP)		\$80,500.00			
						<b>\$692,500.00</b>			
<b>App #</b>	<b>Agency</b>	<b>Project</b>	<b>24 CFR</b>	<b>Benefit</b>	<b>Requests for</b>	<b>2007</b>	<b>2008</b>		
			<b>Eligibility</b>		<b>2008</b>	<b>Allocations</b>	<b>Allocations</b>		
<b>Mishawaka CDBG</b>									
58	City of Mishawaka -Redevelopment	Administration	570.206(a)	Presumed	\$ 105,500	\$ 110,500	\$ 105,500	Admin Allocation	
	South Bend Human Rights Commission	Affirmative Fair Housing Activities	570.206(c)	Presumed	\$ 2,000	\$ 2,000	\$ 2,000		
24	SB Dept. of Community & Economic Development	South Bend Admin/Planning & Support	570.205(a)(6)	Presumed	\$ 5,000	\$ 6,000	\$ 5,000	\$ 117,500	
50	Healthy Communities Initiative	Developing Community with Youth	570.206(b)	Presumed	\$ 10,000	\$ -	\$ 5,000		
37	YMCA	Before & After School Experience	570.201 (e)	Low-Mod - limited clientele	\$ 32,063	\$ 3,370	\$ 3,000		
33	YWCA	Education & Support Services	570.201 (e)	Low-Mod - limited clientele	\$ 6,400	\$ -	\$ -		
28	FCC Counseling & Development Services	Family & Children's Center Mishawaka Services	570.201 (e)	Low-Mod - limited clientele	\$ 35,000	\$ 9,500	\$ 9,500		
21	Real Services	Older Adult Crime Victim Program	570.201 (e)	Low-Mod - limited clientele	\$ 8,985	\$ 5,000	\$ 5,000		
22	Real Services	Adult Guardianship Program	570.201(e)	Low-Mod - limited clientele	\$ 10,400	\$ 5,000	\$ 5,000		
27	Boys and Girls Clubs	Boys & Girls Club After School Programs	570.201 (e)	Low-Mod - limited clientele	\$ 25,000	\$ 18,000	\$ 20,000	Pub Serv Allocation	
59	Home Management Resources, Inc.	Family Life Seminar for 1st Time Homebuyers	570.201 (e)	Low-Mod - limited clientele	\$ 4,500	\$ 4,500	\$ 4,500	\$ 66,000	
49	Food Bank of Northern Indiana	Mishawaka Mobile Food Pantry Program	570.201(e)	Low-Mod - limited clientele	\$ 6,240	\$ 4,000	\$ 4,000		
61	Stone Soup Community	Family Development & Budget Management- Fred	570.201(n)	Low-Mod - limited clientele	\$ 15,000	\$ -	\$ 15,000		
60	Carpenter's Union Local 413	Wheelchair Ramps for Mishawaka Homeowners	570.202(b)(11)	Low-Mod - limited clientele	\$ 5,000	\$ -	\$ -		
52	City of Mishawaka -Redevelopment	Spot Blight Elimination Program	570.201 (d)	Low-Mod - limited clientele	\$ 71,500	\$ 60,000	\$ 71,500		
54	City of Mishawaka -Redevelopment	Public Infrastructure (curbs, streets, sidewalks)	570.201(c)	Low-Mod - limited clientele	\$ 303,500	\$ 340,653	\$ 303,500		
57	City of Mishawaka -Redevelopment	Owner-Occupied Rehabilitation Program	570.202 (a)(1)	Low-Mod - limited clientele	\$ 106,000	\$ 107,000	\$ 106,000	Other Allocation	
55	City of Mishawaka-Redevelopment	Self-Sufficiency Homeownership Program	570.201(n)	Low-Mod - limited clientele	\$ 7,000	\$ 46,000	\$ 7,000	\$ 509,000	
53	City of Mishawaka-Redevelopment	Summer of Service Program	570.202(b)(2)	Low-Mod - limited clientele	\$ 21,000	\$ 5,000	\$ 21,000		
<b>TOTALS</b>				<b>Total Mishawaka CDBG</b>		<b>\$780,088</b>	<b>\$ 726,523</b>	<b>\$ 692,500</b>	

**ST. JOSEPH COUNTY HOUSING CONSORTIUM**  
**Housing & Community Development Plan 2005 - 2009**  
**Review of Strategies and how they integrate with HUD's new Objectives**  
**Helping us Revise 2005-2009 HCD Plan to include HUD New Objectives & Outcomes**  
**November 2007**

**HUD Determined Objectives & Outcomes**

Strategies from 2005-09 HCD Plan

Activities outlined in HCD Plan

Performance Indicators (aka Outcome or Performance Measures)

*Funded programs addressing this strategy (application #)*

2008  
Goals

**DH-1 Availability/Accessibility of Decent Housing**

A-3 Promote Quality Rental Property\*

(1) Create additional and upgrade rental units  
# rental units rehabilitated

0

**DH-2 Affordability of Decent Housing**

A-1 Supporting Existing Homeowners\*

(1) Loans/grants to owner-occupants for home rehabilitation  
# of houses rehabbed

*Mishawaka Summer of Service (53)*

4

A-2 Helping Renters Become and Remain Homeowners\*

(2) Homebuyer subsidies/downpayment assistance  
# of clients purchasing homes

*REWARD (62)*

40

*CHC Forgivable Second Mortgage Program (30)*

25

*SBHF/NNRO Triangle Mortgage Subsidies (19)*

7

*HAO First-time Homebuyers Program (32)*

7

*Habitat for Humanity Homeowner Assistance (46)*

8

*City of Mishawaka First-time Homebuyers Program (56)*

5

*Mishawaka Self Sufficiency Homeownership Program (55)*

1

*CD Activity Delivery Costs (24)*

\*\*

*Subtotal*

93

Lease/purchase programs

**DH-3 Sustainability of Decent Housing**

A-1 Supporting Existing Homeowners\*

(1) Loans/grants to owner-occupants for home rehabilitation  
# of houses rehabbed

*South Bend Home Improvement Program (31)*

44

*Rebuilding Together (2)*

25

*Owner-Occupied Residential Rehab - Mishawaka (57)*

3

*CD Activity Delivery Costs (24)*

\*\*

*Subtotal*

72

(2) Home modification for handicapped homeowners

# of units made accessible

*South Bend Home Improvement Program (31)*

5

*Rebuilding Together (2)*

3

*CD Activity Delivery Costs (24)*

\*\*

*Subtotal*

8

Delinquency & foreclosure resolution for existing homeowners

# of foreclosure clients counseled

	<i>CD Activity Delivery Costs - incl. Housing Counseling (24)</i>	**
A-2	Helping Renters Become and Remain Homeowners*	
	(3) Homebuyer training	
	# of clients completing homebuyer training classes	
	<i>REWARD (62)</i>	40
	<i>Community Homebuyer's Corporation (30)</i>	25
	<i>CD Activity Delivery Costs (24)</i>	**
	<i>Subtotal</i>	<u>65</u>
A-3	Promote Quality Rental Property*	
	Develop & implement strategies dealing with problem rental properties	
<b>SL-1</b>	<b>Availability/Accessibility of Suitable Living Environments</b>	
B-3	Provide Financial/Physical Assistance for the Elderly	
	(1) Case management assistance	
	# of clients provided guardianship	
	<i>REAL Services Adult Guardianship Program - South Bend (22)</i>	22
B-4	Give Family Advocacy and Support	
	(2) Case management assistance	
	# clients provided assistance	
	<i>YWCA Educational Support Services - South Bend (33)</i>	625
	<i>Stone Soup Community (61)</i>	10
	<i>LaCasa Referral Services (1)</i>	<u>100</u>
	<i>Subtotal</i>	735
B-5	Furnish Adequate Health Care/Nutrition Services*	
	(3) Food Bank Services	
	# of clients provided food	
	<i>LaCasa Food Pantry (1)</i>	75
	<i>North Central Indiana Food Bank Mishawaka (49)</i>	<u>100</u>
	<i>Subtotal</i>	175
B-6	Provide Needed Mental Health Care	
	(4) Case management assistance	
	# clients provided assistance	
	<i>FCC Therapeutic Services - South Bend (28)</i>	412
	<i>FCC Therapeutic Services - Mishawaka (28)</i>	<u>700</u>
	<i>Subtotal</i>	1112
B-7	Increase Public Safety/Awareness*	
	(5) Public safety education	
	# clients provided assistance	
	<i>REAL Services Older Adult Crime Victim Program - South Bend (21)</i>	483
	(6) Increased patrolling and neighborhood watch activities	
	# of people served	
	<i>Neighborhood Watch Program (7)</i>	7530
	<i>Neighborhood Action Foot Patrols (5)</i>	<u>7530</u>
	<i>Subtotal</i>	15059
B-8	Create an Inclusive Transportation System*	
B-9	Expand Youth Services*	
	(7) Provide enriching after-school programming	
	# of children attending	
	<i>Boys &amp; Girls Club - Youth Development - South Bend (27)</i>	826
	<i>YMCA Before &amp; After School Experience - Mishawaka (37)</i>	<u>187</u>
	<i>Subtotal</i>	1013
C-1	Transitional Housing	
C-4	Emergency Shelter	
	(8) Maintain adequate emergency shelter beds	
	# persons housed in shelters	

	<i>YWCA - Women's Shelter for Domestic Violence (34)</i>	650
	<i>Youth Service Bureau - Safe Station (10)</i>	160
	<i>AIDS Ministries/AIDS Assist - Hsg Assist for People w/ AIDS (51)</i>	35
	<i>The Center for the Homeless (8)</i>	<u>1000</u>
	<i>Subtotal</i>	1845
C-5	Solutions for Rural Homeless	
D-1	Public Works*	
	(9) Infrastructure improvements	
	# block of curb & sidewalk improvements	
	<i>Lynn/Maplehurst/Jefferson Neighborhood-Mishawaka (54)</i>	1
D-4	Administrative & Planning Support*	
	(10) Planning & Administrative support	
	Not applicable	
	<i>Human Rights Commission - Fair Housing - Mishawaka (4)</i>	N/A
 <b>SL-2 Affordability of Suitable Living Environments</b>		
B-9	Expand Youth Services*	
	(1) Provide enriching after-school programming	
	# of children attending	
 <b>SL-3 Sustainability of Suitable Living Environments</b>		
A-2	Helping Renters Become and Remain Homeowners*	
	(1) Rehab for Resale to homebuyers	
	# units rehabbed	
	# units sold to income eligible families	
	<i>South Bend Heritage Foundation Acquisition/Rehab Program (18)</i>	4
	<i>Northeast Neighborhood Revitalizing Org. Acq/Rehab (20)</i>	<u>1</u>
	<i>Subtotal</i>	5
	(2) In-fill single-family home construction	
	# units constructed	
	(3) Homebuyer Training	
	# clients trained	
	<i>Mishawaka Home Management Resources (59)</i>	6
B-3	Provide Financial/Physical Assistance for the Elderly	
	(4) Case management assistance	
	# of clients provided guardianship	
	<i>REAL Services Adult Guardianship Program - Mishawaka (22)</i>	22
B-5	Furnish Adequate Health Care/Nutrition Services*	
	(5) Food Bank Services	
	# of clients provided food	
	<i>North Central Indiana Food Bank Mishawaka (49)</i>	100
B-7	Increase Public Safety/Awareness*	
	(6) Public safety education	
	# clients provided assistance	
	<i>REAL Services Older Adult Crime Victim Program - Mishawaka (21)</i>	900
B-9	Expand Youth Services*	
	(7) Provide enriching after-school programming	
	# of children attending	
	<i>Boys &amp; Girls Club - Youth Development - Mishawaka (27)</i>	148
	<i>YDC Developing Community with Youth (5)</i>	<u>50</u>
	<i>Subtotal</i>	198
C-2	Supportive Services	
C-3	Permanent Supportive Housing	
C-6	Non-homeless "At Risk" - Supportive Housing Options/Tenant-Based Rental Assistance	
	(8) Rental subsidies for targeted populations	

	# clients receiving rental subsidy		
	<i>Madison Center's Rental Assistance Program (29)</i>		5
D-1	Public Works*		
	(9) Infrastructure improvements		
	# block of curb & sidewalk improvements		
D-2	Targeted Demolition		
	(10) Demolition of dilapidated structures		
	# of structures demolished		
	<i>Spot Blight Elimination Program - Mishawaka (54)</i>		2
	<i>Vacant &amp; Abandoned Structures - South Bend (12)</i>		60
	<i>Chapin &amp; Western Commercial Acq. &amp; Demolition (15)</i>		<u>2</u>
	<i>Subtotal</i>		64
D-4	Administrative & Planning Support*		
	(11) Planning & Administrative support		
	Not applicable		
	<i>South Bend Heritage Foundation - Planning (14)</i>		N/A
	<i>Near Northwest Neighborhood - Planning (41)</i>		N/A
	<i>Department of Community Development - General Admin (24)</i>		N/A
	<i>South Bend Human Rights Commission - Fair Housing (4)</i>		N/A
	<i>Mishawaka General Administration (58)</i>		N/A
D-5	Neighborhood Capacity Building		
D-6	Public Facilities		
	(12) Improve facilities for provision of important community services		
	# facilities improved		
	<i>Colfax Campus Improvements (16)</i>		1
	<i>NNN's rehab of new community space (25)</i>		<u>1</u>
	<i>Subtotal</i>		2
D-7	Code Enforcement		

**EO-1 Availability/Accessibility of Economic Opportunity**

- B-8 Create an Inclusive Transportation System\*
- D-3 Industry Attraction/Retention & Business Expansion

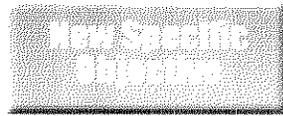
**EO-2 Affordability of Economic Opportunity**

**EO-3 Sustainability of Economic Opportunity**

B-1	Support Adult Education Services		
	(1) Increase skills training		
	# persons trained		
	<i>Indiana Plan - South Bend Pre-apprenticeship training (11)</i>		20
B-2	Assist Low/Mod Households in Securing Child Care		
	(2) Provide child care stipends		
	# children assisted		
	<i>Community Coordinated Child Care Subsidy Program (9)</i>		11
	<i>LaCasa Child Care (1)</i>		<u>30</u>
	<i>Subtotal</i>		41

\*Strategy shows under more than 1 objective/outcome

\*\*Accomplishments will show under individual programs.



Summary of Specific Annual Objectives

Table 3A

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed			
<b>DH-1 Availability/Accessibility of Decent Housing</b>										
DH-1 (1)	Specific Objective - Promote Quality Rental Property (Strategy A-3 in original 2005-2009 HCD Plan)	HOME	# of rental units rehabilitated							
				2007	21	5	24%			
				2008	0					
				<b>MULTI-YEAR GOAL</b>			<b>21</b>	<b>5</b>	<b>24%</b>	
	Specific Annual Objective - Create additional and upgrade rental units									
					<b>MULTI-YEAR GOAL</b>				<b>0</b>	
					<b>MULTI-YEAR GOAL</b>				<b>0</b>	

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Summary of Specific Annual Objectives

Table 3A

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed		
<b>DH-2 Affordability of Decent Housing</b>									
DH-2 (2)	Specific Objective - Helping Renters Become and Remain Homeowners (Strategy A-2 in original 2005-2009 HCD Plan) - -Reported through September 30, 2007 Programs include REWARD, CHC, SBHF/ NNRO Triangle, HAO, Habitat, Mishawaka, SBHF and NNN.	CDBG	# of clients purchasing homes						
		HOME		2007	79	21	27%		
				2008	98				
				<b>MULTI-YEAR GOAL</b>			<b>177</b>	<b>21</b>	<b>12%</b>
				<b>MULTI-YEAR GOAL</b>				<b>0</b>	
				<b>MULTI-YEAR GOAL</b>				<b>0</b>	

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Summary of Specific Annual Objectives

Table 3A

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed			
<b>DH-3 Sustainability of Decent Housing</b>										
DH-3 (1)	Specific Objective - Supporting Existing Homeowners (Strategy A-1 in original 2005-2009 HCD Plan) -Reported through September 30, 2007 SBHIP, RT, Mishawaka owner-occ rehab, Mishawaka Summer of Service.	CDBG	# of houses rehabilitated							
				2007	72	19	26%			
				2008	76					
				<b>MULTI-YEAR GOAL</b>			<b>148</b>	<b>19</b>	<b>13%</b>	
	Specific Annual Objective - Loans/grants to owner-occupants for home rehabilitation									
					<b>MULTI-YEAR GOAL</b>				<b>0</b>	
					<b>MULTI-YEAR GOAL</b>				<b>0</b>	

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**Summary of Specific Annual Objectives**  
**Table 3A**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed			
<b>DH-3 Sustainability of Decent Housing</b>										
DH-3 (2)	Specific Objective - Supporting Existing Homeowners (Strategy A-1 in original 2005-2009 HCD Plan) Programs include SBHIP, RT.	CDBG	# of units made accessible							
				2007	8	10	125%			
				2008	8					
				<b>MULTI-YEAR GOAL</b>			<b>16</b>	<b>10</b>	<b>63%</b>	
	Specific Annual Objective - Home modification for handicapped homeowners									
					<b>MULTI-YEAR GOAL</b>				<b>0</b>	
					<b>MULTI-YEAR GOAL</b>				<b>0</b>	

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**Summary of Specific Annual Objectives**  
**Table 3A**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed			
<b>SL-1 Availability/Accessibility of Suitable Living Environment</b>										
SL-1 (1)	Specific Objective - Provide Financial/Physical Assistance for the Elderly (Strategy B-3 in original 2005-2009 HCD Plan) -Reported through August 2007. Programs include - Guardianship Program and Stone Soup Community.	CDBG	# of clients provided guardianship							
				2007	22	36	164%			
				2008	32					
				<b>MULTI-YEAR GOAL</b>			<b>54</b>	<b>36</b>	<b>67%</b>	
	Specific Annual Objective - Case management assistance									
					<b>MULTI-YEAR GOAL</b>				<b>0</b>	
					<b>MULTI-YEAR GOAL</b>				<b>0</b>	

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Summary of Specific Annual Objectives

Table 3A

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed			
<b>SL-1 Availability/Accessibility of Suitable Living Environment</b>										
SL-1 (2)	Specific Objective - Give Family Advocacy and Support (Strategy B-4 in original 2005-2009 HCD Plan) - LaCasa -Reported through August 2007. Programs include: YWCA & LaCasa	CDBG	# clients provided assistance							
				2007	1050	447	43%			
				2008	725					
				<b>MULTI-YEAR GOAL</b>			<b>1775</b>	<b>447</b>	<b>25%</b>	
	Specific Annual Objective - Case management assistance									
					<b>MULTI-YEAR GOAL</b>				<b>0</b>	
					<b>MULTI-YEAR GOAL</b>				<b>0</b>	

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**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed			
<b>SL-1 Availability/Accessibility of Suitable Living Environment</b>										
30 SL-1 (4)	Specific Objective - Provide Needed Mental Health Care (Strategy B-6 in original 2005-2009 HCD Plan) - FCC	CDBG	# clients provided assistance							
				2007	745	329	44%			
				2008	1112					
				<b>MULTI-YEAR GOAL</b>			<b>1857</b>	<b>329</b>	<b>18%</b>	
	Specific Annual Objective - Case management assistance									
					<b>MULTI-YEAR GOAL</b>				<b>0</b>	
					<b>MULTI-YEAR GOAL</b>				<b>0</b>	



**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed			
<b>SL-1 Availability/Accessibility of Suitable Living Environment</b>										
SL-1 (5)	Specific Objective - Increase Public Safety/Awareness (Strategy B-7 in original 2005-2009 HCD Plan) - Real Services - Crime Victim Program. -Reported through August 2007	CDBG	# clients provided assistance							
				2007	800	497	62%			
				2008	1383					
				<b>MULTI-YEAR GOAL</b>			<b>2183</b>	<b>497</b>	<b>23%</b>	
	Specific Annual Objective - Public safety education									
					<b>MULTI-YEAR GOAL</b>				<b>0</b>	
					<b>MULTI-YEAR GOAL</b>				<b>0</b>	

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**New Specific  
3/5/2010**

**Summary of Specific Annual Objectives  
Table 3A**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed			
<b>SL-1 Availability/Accessibility of Suitable Living Environment</b>										
32 SL-1 (6)	Specific Objective - Increase Public Safety/Awareness (Strategy B-7 in original 2005-2009 HCD Plan) - SBPD Foot Patrol and Neighborhood Watch programs. - Reported through August 2007.	CDBG	# people served							
				2007	15059	47423	315%			
				2008	15059					
				<b>MULTI-YEAR GOAL</b>			<b>30118</b>	<b>47423</b>	<b>157%</b>	
	Specific Annual Objective - Increased patrolling and neighborhood watch activities									
					<b>MULTI-YEAR GOAL</b>				<b>0</b>	
					<b>MULTI-YEAR GOAL</b>				<b>0</b>	



**Summary of Specific Annual Objectives**  
**Table 3A**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed			
<b>SL-1 Availability/Accessibility of Suitable Living Environment</b>										
SL-1 (7)	Specific Objective - Expand Youth Services (Strategy B-9 in original 2005-2009 HCD Plan) - Boys & Girls Club. -Reported through July 2007 Programs included are: Boys & Girls Club and YMCA.	CDBG	# children attending							
				2007	1137	571	50%			
				2008	1013					
				<b>MULTI-YEAR GOAL</b>			<b>2150</b>	<b>571</b>	<b>27%</b>	
	Specific Annual Objective - Provide enriching after school programming									
					<b>MULTI-YEAR GOAL</b>				<b>0</b>	
					<b>MULTI-YEAR GOAL</b>				<b>0</b>	

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**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed			
<b>SL-1 Availability/Accessibility of Suitable Living Environment</b>										
37 SL-1 (9)	Specific Objective - Public Works (Strategy D-1 in original 2005-2009 HCD Plan) Lynn/Maplehurst/Jefferson Neighborhood - Mishawaka.	CDBG	# blocks of curb & sidewalk improvements							
				2007	1	5	500%			
				2008	1					
				<b>MULTI-YEAR GOAL</b>			<b>2</b>	<b>5</b>	<b>250%</b>	
	Specific Annual Objective - Infrastructure improvements									
					<b>MULTI-YEAR GOAL</b>				<b>0</b>	
					<b>MULTI-YEAR GOAL</b>				<b>0</b>	



**Summary of Specific Annual Objectives  
Table 3A**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed			
<b>SL-3 Sustainability of Suitable Living Environment</b>										
35 SL-3 (10)	Specific Objective - Targeted Demolition (Strategy D-2 in original 2005-2009 HCD Plan) Programs include: Vacant and Abandoned structures Program, Chapin/Western Commercial Acquisition/Demolition and Mishawaka's Spot Blight program.	CDBG	# of structures demolished							
				2007	2	2	100%			
				2008	64					
				<b>MULTI-YEAR GOAL</b>			<b>66</b>	<b>2</b>	<b>3%</b>	
	Specific Annual Objective - Demolition of dilapidated structures									
					<b>MULTI-YEAR GOAL</b>				<b>0</b>	
					<b>MULTI-YEAR GOAL</b>				<b>0</b>	



**Summary of Specific Annual Objectives**  
**Table 3A**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed			
<b>SL-3 Sustainability of Suitable Living Environment</b>										
36 SL-3 (12)	Specific Objective - Public Facilities (Strategy D-6 in original 2005-2009 HCD Plan) - SBHF & NNN - Aids Ministries - project was cancelled. Colfax Campus Improvements.	CDBG	# of facilities improved							
				2007	2	1	50%			
				2008	2					
				<b>MULTI-YEAR GOAL</b>			<b>4</b>	<b>1</b>	<b>25%</b>	
	Specific Annual Objective - Improve facilities for provision of important community services									
					<b>MULTI-YEAR GOAL</b>				<b>0</b>	
					<b>MULTI-YEAR GOAL</b>				<b>0</b>	



**Summary of Specific Annual Objectives**  
**Table 3A**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed			
<b>EO-3 Sustainability of Economic Opportunity</b>										
EO-3 (1)	Specific Objective - Support Adult Education Services (Strategy B-1 in original 2005-2009 HCD Plan) - Indiana Plan -Reported through August 2007.	CDBG	# persons trained							
				2007	20	8	40%			
				2008	20					
				<b>MULTI-YEAR GOAL</b>			<b>40</b>	<b>8</b>	<b>20%</b>	
	Specific Annual Objective - Increase skills training									
					<b>MULTI-YEAR GOAL</b>				<b>0</b>	
					<b>MULTI-YEAR GOAL</b>				<b>0</b>	

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**Summary of Specific Annual Objectives**  
**Table 3A**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed			
<b>EO-3 Sustainability of Economic Opportunity</b>										
EO-3 (2)	Specific Objective - Assist Low/Mod Households in Securing Child Care (Strategy B-2 in original 2005-2009 HCD Plan) - Community Coordinated Child Care. -Reported through July 2007 - LaCasa.	CDBG	# children assisted							
				2007	41	22	54%			
				2008	41					
				<b>MULTI-YEAR GOAL</b>			<b>82</b>	<b>22</b>	<b>27%</b>	
	Specific Annual Objective - Provide child care stipends									
					<b>MULTI-YEAR GOAL</b>				<b>0</b>	
					<b>MULTI-YEAR GOAL</b>				<b>0</b>	

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**Activity Description**  
**(South Bend CDBG 2008 Program year)**  
**Application #7**

**Submitting Organization:** South Bend Police Department

**Subject Title:** Neighborhood Watch Program

**Description:** To reduce incidents of crime by educating neighborhood residents and promoting community involvement through the Neighborhood Watch Program.

**Budget:** 2008 requested: \$40,000                      Staff recommendation: \$28,735.00  
                  2007 approved: \$40,000

**Timetable:** Ongoing throughout the year.

**Eligibility:** 24 CFR 570.201 (e) *Public Services*. ■Provision of public services (including labor, supplies and materials) which are directed toward improving the community's public services and facilities, including but not limited to those concerning...crime prevention....•

**Benefit:** 24 CFR 570.208 (a) (1) *Area benefit activities*. (I).•An activity, the benefits of which are available to all the residents in a particular area, where at least 51 percent of the residents are low and moderate income persons.....•

**Outcome Performance Measurement:**

Objective: #1 – Create a suitable living environment. This project relates to activities that are designed to benefit communities by addressing issues in their living environment such as crime prevention.

Outcome: #3 – Promoting Livable or Viable communities. This project gives residents opportunities to know each other through Neighborhood Watch activities.

**Compatibility with HDC Plan:** B. Social Services Strategy #7: Increase public safety/awareness.

**Service Area:** Neighborhood Revitalization Area and other low/mod income neighborhoods.

**Goals of Project:** 1.) To reduce incidents of crime 2.) To decrease the level of fear among residents within the NRA, 3) to increase the number of Neighborhood Watch groups, 4) to increase the number of participating watch captains to 1300, 5) to increase the number of neighborhood watch residents to 3000, 6) to increase personal safety and home security awareness, 7) to provide residential security assessments, 8) to promote community policing philosophy by example.

**Environmental Assessment:** Exempt, 24 CFR 58.34(a)(4)

**Other Reviews:**

**Davis Bacon:** No

**Relocation:** No

**One for One Replacement Hsg:** No

**Job Creation:** No

**EMERGENCY SHELTER GRANT  
2008 PROGRAM YEAR  
ACTIVITY DESCRIPTION  
APPLICATION NO#8**

**APPLICANT:** The Center for the Homeless, Inc.  
813 S. Michigan Street  
South Bend, IN 46601 PH: 282-8700

**PROJECT TITLE:** The Center for the Homeless Operations/Emergency Services

**DESCRIPTION:** The purpose of the program is to assist people in breaking the cycles of poverty, addiction, violence, and isolation that lead to homelessness. 2008 ESG funds are requested for utilities and insurance costs.

**2008 FUNDS RECOMMENDED:** \$31,968.00  
**2007 FUNDS ALLOCATED:** \$44,844.00

**TIMETABLE:** PROGRAMS OPERATE CONTINUOUSLY THRUOUT THE YEAR

**ELIGIBILITY:**

**24 CFR 576.21(b)(1)**

■Grant amounts provided by HUD to units of general local government...may be used to provide an essential service under paragraph (a)(2) of this section only if the service is a new service, or is a quantifiable increase in the level of a service above that which the unit of general local government (or...), as applicable, provided with local funds during the 12 calendar months immediately before the grantee...received initial grant amounts.●

**24 CFR 576.21(a)(3)**

■Payment for shelter maintenance, operation, rent, repairs, security, fuel, equipment, insurance, utilities, food and furnishings. Not more than 10 percent of the grant amount may be used for costs of staff.●

**SERVICE AREA:** The City of South Bend & City of Mishawaka

**GOALS OF PROJECT** ( A.K.A. Performance Measures, Outcome Measures & Performance Indicators);, **with measurable objectives:** 1,000 people will receive emergency services.

**CONSISTENCY WITH HCD PLAN:** Section "C" Homelessness, strategy #4-Emergency Shelter

**MATCH FUNDING:** 14,500 volunteer hours

**PROGRAM INCOME:** The funds will not produce income.

**ENVIRONMENTAL REVIEW:** Exempt

**OTHER REVIEWS:**

- Davis-Bacon: N/A
- Relocation: N/A
- Job Creation: N/A
- One-for-One Replacement: N/A

**ACTIVITY DESCRIPTION  
(SOUTH BEND CDBG 2008 PROGRAM YEAR)  
APPLICATION #9**

**SUBMITTING ORGANIZATION:** Community Coordinated Child Care, Inc.

**PROJECT TITLE:** Child Care Subsidy

**DESCRIPTION:** Provide child care subsidies so parents can stay employed, go to school, and stay off welfare

**BUDGET:** 2008 requested: \$73,400  
2007 approved: \$62,000

Staff Recommended: \$44,535.00

**TIMETABLE:**

Ongoing throughout year.

**ELIGIBILITY:** 24 CFR 570.201 (e) *Public services.* ■ Provision of public services (including labor, supplies and materials) which are directed toward improving the community's public services and facilities, including but not limited to those concerning . . . child care, . . . •

**BENEFIT:** 24 CFR 570.208 (a) (2) *Limited clientele activities.* (B) ■ Require information on family size and income so that it is evident that at least 51 percent of the clientele are persons whose family income does not exceed the low and moderate income limit; . . . •

**OUTCOME PERFORMANCE MEASUREMENT:**

Objective: #1 – Creates a suitable living environment. This program is designed to benefit families by addressing such as child care.

Outcome: #2 – Improve affordability, providing a child care service.

**COMPATIBILITY with HDC Plan:** B. Social Services, Strategy #2: Assist low/mod households in securing child care.

**SERVICE AREA:** Day Care Centers involved:

- 1) Children's Center, 333 West Colfax
- 2) El Campito Day Care, 1024 West Thomas

**GOALS OF PROJECT:**

Provide 11 children with 2,640 days of child care.

**ENVIRONMENTAL ASSESSMENT:** Exempt, 24 CFR 58.34 (a)(9)

**OTHER REVIEWS:**

**Davis-Bacon:** No.

**Relocation:** No.

**One for One Replacement Hsg:** No.

**Job Creation:** No.

Note: This program will support the City's requirement to follow Section 3 requirements by assisting parents with child care costs while they work or go to school.

**2008 EMERGENCY SHELTER GRANT  
ACTIVITY DESCRIPTION  
APPLICATION NO# 10**

**APPLICANT:** Youth Service Bureau of St. Joseph County, Inc.  
2222 Lincolnway West  
South Bend, IN 46628 PH: 235-9231

**PROJECT TITLE:** Safe Station

**DESCRIPTION:** The primary purpose of the Safe Station program is to provide a safe place for runaway and homeless youth, to reunite families where possible, and to find safe living arrangements for youth who cannot return home. 2007 ESG funds are requested for operational costs-utilities, food, repairs, and office supplies.

**2008 FUNDS RECOMMENDED: \$26,197.00**

**2007 FUNDS ALLOCATED: \$19,759.00**

**TIMETABLE:** Program is ongoing and entering into its 32nd year of operation. All funds expected to be used in 2008.

**ELIGIBILITY:**

**24 CFR 576.21(a)(2)**

■Provision of essential services to the homeless, subject to the limitations in paragraph (b) of this section,•

**24 CFR 576.21(b)(1)**

■Grant amounts provided by HUD to units of general local government...may be used to provide an essential service under paragraph (a)(2) of this section only if the service is a new service, or is a quantifiable increase in the level of a service above that which the unit of general local government (or...), as applicable, provided with local funds during the 12 calendar months immediately before the grantee...received initial grant amounts.•

**24 CFR 576.21(a)(3)**

■Payment for shelter maintenance, operation, rent, repairs, security, fuel, equipment, insurance, utilities, food and furnishings. Not more than 10 percent of the grant amount may be used for costs of staff.•

**SERVICE AREA:** City of South Bend

**GOALS OF PROJECT** ( A.K.A. Performance Measures, Outcome Measures & Performance Indicators); **with measurable objectives:**

6. Runaway and homeless youth have a safe, off the street environment. 160 clients will receive intake into the Safe Station program
7. 8000 youth will receive outreach intervention services through presentation to local schools
8. 270 youth will receive information/referral services.

**CONSISTENCY WITH HCD PLAN:** HOMELESSNESS, STRATEGY #4 Emergency Shelter.

**MATCH FUNDING:** The United Way - \$39,346.00

**PROGRAM INCOME:** No

**ENVIRONMENTAL REVIEW:** Exempt

**OTHER REVIEWS:**

- Davis-Bacon: N/A
- Relocation: N/A
- Job Creation: N/A
- One-for-One Replacement: N/A

ACTIVITY DESCRIPTION  
(SOUTH BEND 2008 PROGRAM YEAR)  
APPLICATION #: 11

**SUBMITTING ORGANIZATION:** Indiana Plan-South Bend

**PROJECT TITLE:** Pre-Apprenticeship Training

**DESCRIPTION:** To provide pre-apprenticeship training to individuals then help place them, in trades in the construction industry.

**BUDGET:** 2008 requested: \$53,000  
2006 approved: \$39,750

Staff Recommendation: \$28,555.00

**TIMETABLE:** Ongoing throughout the year.

**ELIGIBILITY:** 24 CFR 570.201 (e) *Public services.* ■Provision of public services (including labor, supplies and materials) which are directed toward improving the community's public services and facilities, including but not limited to those concerning . . . employment, education, . . . welfare . . .•

**BENEFIT:** 24 CFR 570.208 (a) *Activities benefitting low- and moderate-income persons (2) Limited clientele activities.* (B) ■Require information on family size and income so that it is evident that at least 51 percent of the clientele are persons whose family income does not exceed the low and moderate income limit;•

**Outcome Performance Measurement:**

Objective: #1 – Creates a suitable living environment. This project relates to activities that are designed to benefit communities by addressing issues in their living environment such employment.

Outcome: #1 – to make services available or accessible to low/moderate income people, also making the affordable basics of daily living available and accessible.

**COMPATIBILITY with HDC Plan:** B. Social Services, Strategy #1 Support Adult Education Services.

**SERVICE AREA:** City wide

**GOALS OF PROJECT:** To provide pre-apprenticeship training to 20 individuals and place them in apprenticeship positions where 70% will be retained after 13 weeks of employment.

**ENVIRONMENTAL ASSESSMENT:** Exempt, 24 CFR 58.34 (a) (4)

**OTHER REVIEWS:**

**Davis-Bacon:** No.

**Relocation:** No.

**One for One Replacement Hsg:** No.

**Job Creation:** No.

This program qualifies as a program for training Section 3 residents of South Bend. Therefore, helps the City in documenting compliance for Section 3 as required for receiving Federal funds.



**Activity Description**  
**(South Bend CDBG 2008 Program year)**  
**Application #14**

**Submitting Organization:** South Bend Heritage Foundation

**Subject Title:** General Administration Support

**Description:** Funding to be used for general administrative support of South Bend Heritage Foundation.

**Budget:** 2007 requested: \$250,000.00                      Staff recommendation: \$150,895.00  
                  2006 approved: \$137,300.00

**Timetable:** Ongoing throughout the year.

**Eligibility: 24 CFR 570.206** Payment of reasonable administrative costs and carrying charges related to the planning and execution of community development activities assisted in whole or in part with funds provided under this part and, where applicable, housing activities....(a) General management, oversight and coordination (1) Salaries, .... And related costs

**Benefit: 24 CFR 570.200** (a) (1) Cost of administration and planning eligible under 570.205 and 570.206 will be assumed to benefit low and moderate income persons.●

**Outcome Performance Measurement:**

Objective: #1 – Creates a suitable living environment by addressing issues such as crime prevention and counseling.

Outcome: #3 – Improve sustainability by promoting livable communities by providing benefit to persons

**Compatibility with HDC Plan:** D. “Other” Needs. Strategy #3, Administration and Planning Support.

**Service Area:** Near Westside Neighborhood (CT 19 and 20)

**Goals of the Project (aka Performance Measures/Outcome Measures/Performance Indicators):**

- 1.) Professional & Technical assistance to LaCasa.
- 2.) Professional & Technical involvement in the Near West Side neighborhood planning and development.
- 3.) Provide professional and technical assistance to Downtown South Bend, Inc.
- 4.) Provide professional and technical assistance for the Lincolnway West Commercial Corridor committee to the Studebaker National Museum and the Northern Indiana Center for History as their programs expand to include residents of the near West Side neighborhood, in the substantial rehabilitation of the Engman Natatorium into the Indiana University South Bend Civil Rights Heritage Center and Museum; to the Northeast Neighborhood Revitalization Organization, including serving as the master developer of the “Triangle”; and to various other City and civic initiatives that expand opportunities for low and moderate income families throughout the City of South Bend.
- 5.) Management and continued expansion of the programs and buildings of the Colfax Campus – the Charles Martin Youth Center, the Colfax School, Studio Arts and Studio 815.
- 6.) Continued provision of professional assistance to the Near Northwest Neighborhood organization when requested.

South Bend Heritage Foundation (cont.)

Application #14

- 7.) Continuation of SBHF housing counseling program for low and/or moderate income families.
- 8.) Continued involvement with the West Washington Redevelopment Area acquisitions and demolitions, to enhance future development within the Area.
- 9.) Continued involvement with the Ray and Joan Kroc Corps Community Center of the Salvation Army of St. Joseph County.
- 10.) Continued involvement in the City's "\$1 House" initiative.

**Environmental Assessment:** Exempt, 24 CFR 58.34(a)(4)

**Other Reviews:**

**Davis Bacon:** No

**Relocation:** No

**One for One Replacement Hsg:** No

**Job Creation:** No



**ACTIVITY DESCRIPTION  
(SOUTH BEND CDBG 2008 PROGRAM YEAR)  
APPLICATION #: 16**

**SUBMITTING ORGANIZATION:** South Bend Heritage Foundation, Inc.

**PROJECT TITLE:** Colfax Campus Improvements

**DESCRIPTION:** This project will partially fund need repairs for the Charles Martin Youth Center and the Colfax School. SBHF set a goal of \$850,000.00 for repairs at the buildings at the Colfax Campus. To date they have raised over \$350,000 from national and local foundations and trusts. These funds have allowed SBHF to complete Studio 815 and install a new HVAC system in the old Colfax School. The requested funds are to install a new roof on the Charles Martin Youth Center and for repairs of the front entry exterior marble/granite threshold of the Colfax School, painting of the public landings on all four floors, refinishing the basement floor and selective replacement of the building's bathroom fixtures.

**BUDGET:** 2008 requested: \$208,125                      Staff recommended: \$150,000.00  
                  2007 approved \$ 0

**TIMETABLE:**

Once funding notification is given to SBHF, bidding for the work will commence. Then, when the City notifies SBHF that the funds are available, contracts will be "let" for the work to be accomplished.

**ELIGIBILITY:** 24 CFR 570.201 (c) ■Public facilities and improvements ....•

**BENEFIT:** 24 CFR 570.208 (a) (1) Area Benefit activities. ■(i) An activity, the benefits of which are available to all the residents in a particular area, where at least 51 percent of the residents are low and moderate income persons.....

**Outcome Performance Measurement:**

Objective: #1 – Create a suitable living environment. This project relates to activities that are designed to benefit communities by addressing issues in their living environment.

Outcome: #3 – Improve Sustainability: Promoting Livable or Viable communities.

**COMPATIBILITY with HDC Plan: D.** "Other Needs" Strategy #6 Public Facilities. Provide assistance to not-for-profit and/or governmental agencies to improve facilities for the provision of important community services.

**SERVICE AREA:** CT 19 (71.5% L/M) and CT6 (72% L/M) according to the 2000 U.S. Census of Population

**GOALS OF PROJECT:** To complete needed renovation and/or repairs at both the Charles Martin Youth Center and the old Colfax School so educational programs, meetings about neighborhood issues, and art exhibits can be continued.

**ENVIRONMENTAL ASSESSMENT:** Assessed 24 CFR 58.40

**OTHER REVIEWS:**

**Davis-Bacon:** Yes

**One for One Replacement Hsg:** No.

**Relocation:** No

**Job Creation:** No.

**NOTE:** The old Colfax School is not fully handicapped accessible. There is a "stair elevator" for access to the main floor. Research on ADA rules found at 24 CFR 8.20 General requirement concerning program accessibility, 24 CFR 8.21 non housing facilities (b) alterations to facilities. Alterations to existing non housing facilities shall, to the maximum extent feasible, be made to be readily accessible to and usable by individuals with handicaps. ....The maximum extent feasible shall not be interpreted as requiring that a recipient make a non-housing facility..... accessible if doing so would impose undue financial.....burdens on the operation of the recipient's program or activity.



**HOME 2008 PROGRAM YEAR  
ACTIVITY DESCRIPTION  
APPLICATION NO. 19**

**APPLICANT:** South Bend Heritage Foundation on behalf of NNRO  
813 Lincoln Way West  
South Bend, IN 46616                      PH: 289-1066

**PROJECT TITLE:** Northeast Neighborhood/Triangle-mortgage subsidies project  
**DESCRIPTION:** To provide mortgage subsidies up to \$35,000 each, for newly constructed homes in the Northeast Triangle neighborhood of South Bend.

**2008 Funds Allocated:**                      **\$275,625.00**  
**2007 Funds Allocated:**                      \$315,000.00

**PROGRAM DELIVERY AMOUNT REQUESTED: \$30,625.00 12.5%**

**TIMETABLE:** Two year project beginning Spring of 2008, SBHF expects to submit a 2009 application for same project.

**ELIGIBILITY:**                                      **24 CFR 92.205(a)(1)**

■ Home funds may be used by participating jurisdiction to provide incentives to develop and support affordable rental housing and homeownership affordability through the acquisition (including assistance to home buyers), new construction, reconstruction, or moderate or substantial rehabilitation of non-luxury housing with suitable amenities, including real property acquisition, site improvements, conversion, demolition, and other expenses, including financing costs, relocation expenses of any displaced persons, families, businesses, or organizations, to provide tenant-based rental assistance, including security deposits; to provide for the payment of reasonable administrative and planning costs; and to provide for the payment of operating expenses of CHDOs. The housing must be permanent or transitional housing, and includes permanent housing for disabled homeless persons, and single-room occupancy housing. The specific eligible costs for these activities are set forth in 24 CFR 92.206 through 209.●

**SERVICE AREA:** Northeast Side Neighborhood, City of South Bend

**GOALS OF PROJECT ( A.K.A. Performance Measures, Outcome Measures & Performance Indicators):** To provide eight (7) mortgage subsidies for newly constructed houses sold to low-to-moderate income families in the Northeast Triangle neighborhood.

**OUTCOME PERFORMANCE MEASUREMENT:**

**OBJECTIVE: #2, decent housing**  
**OUTCOME: improve affordability**

**MATCH FUNDING:** from proceeds of real estate sold to developer of site

**PROGRAM INCOME:** The funds from this program will not produce direct income.

**ENVIRONMENTAL REVIEW:**                      **Categorically Excluded, does not need a checklist or Release of funds**

**OTHER REVIEWS:**

Davis-Bacon:    N/A  
Relocation:      N/A

Job Creation:    N/A  
One for One Replacement: N/A

**ACTIVITY DESCRIPTION**  
**(South Bend CDBG 2008 PROGRAM YEAR)**  
**APPLICATION #: 20**

**SUBMITTING ORGANIZATION:** South Bend Heritage Foundation on behalf of the Northeast Neighborhood Revitalization Organization

**PROJECT TITLE:** Northeast Neighborhood Acquisition and Substantial Rehabilitation

**DESCRIPTION:** Purchase and substantial rehabilitation of up to 4 single family homes. If rehab is not feasible the home will be demolished and the land available for new construction. If required, SBHF will also relocate residents of the acquired homes.

**BUDGET:** 2008 requested: \$627,750      Staff Recommendation: \$201,937.00  
2007 approved: \$100,000

**TIMETABLE:**

Acquisition of previously identified properties will begin immediately after the CDBG funds have been released. The construction specifications for each home will then be written, bidding process completed and construction completed.

**ELIGIBILITY: 24 CFR 570.201** Basic eligible activities. (a) ■Acquisition...of real property...for any public purpose. **570.201** (d) clearance activities...”clearance, demolition, and removal of buildings and improvements.....” **570.202 Eligible rehabilitation and preservation activities.** (b) *Types of assistance.* “CDBG funds may be used to finance the following types of rehabilitation activities...(2) labor, materials, and other costs of rehabilitation of properties...”

**BENEFIT: 570.208 (a) Activities benefiting low and moderate income persons. (3) Housing activities.** ■An eligible activity carried out for the purpose of providing or improving permanent residential structures which, upon completion, will be occupied by low-and moderate income households.....• **This is the end use for this project. Demolition properties will need to be tracked until new construction and final sale to low/mod income families is completed.**

**Outcome Performance Measurement:**

Objective: #2 – Decent housing, Housing programs where the purpose of the program is to meet individual or family needs.

Outcome: #2 – Improve affordability, activities that provide affordability in the lives of low/moderate income people.

**COMPATIBILITY WITH HCD PLAN:** A. Housing Strategy #2, Helping renters become and remain homeowners.

**SERVICE AREA:** Northeast Neighborhood, the area bounded by Napoleon Street on the north, South Bend Avenue on the south, east to Duey Street and west to Hill Street.

**GOALS OF PROJECT (aka Performance Measures/Outcome Measures/Performance Indicators):** to increase the number of homeowners of single family homes in the Northeast neighborhood and assist in the revitalization of the neighborhood through the acquisition and substantial rehabilitation of dilapidated properties.

**ENVIRONMENTAL ASSESSMENT:** Assessed, 24 CFR 58.40

**OTHER REVIEWS:**

**Davis-Bacon:** No.

**Relocation:** No.

**One for One Replacement:** No

**Job Creation:** No

**Activity Description**  
**(South Bend 2008 Program year)**  
**Application #21**

**Submitting Organization:** Real Services, Inc.

**Subject Title:** Older Adult Crime Victim Program

**Description:** To provide one on one support to senior residents who have become crime victims. Also, provides information and education on crime prevention. Services provided include the coordination of social services, crisis intervention and criminal justice support.

**Budget:** 2008 requested: \$17,830                      Staff recommendation: \$8,620.00  
                  2007 approved: \$12,000

**Timetable:** Ongoing throughout the year.

**Eligibility:** 24 CFR 570.201 (e) *Public Services.* ■ Provision of public services (including labor, supplies and materials) which are directed toward improving the community's public services and facilities, including but not limited to those concerning...counseling...crime prevention...•

**Benefit:** 24 CFR 570.208 (a) (2) Limited clientele activities. (A) ■ Benefit a clientele who are generally presumed to be principally low and moderate income persons. Activity that exclusively serve a group of persons in any one or a combination of persons in any one or a combination of the following categories may be presumed to benefit persons, 51 percent of whom are low- and moderate income: elderly persons....

**Outcome Performance Measurement:**

Objective: #1 – Creates a suitable living environment by addressing issues such as crime prevention and counseling.

Outcome: #3 – Improve sustainability by promoting livable communities by providing benefit to persons of low/moderate income that have been a victim of crime.

**Compatibility with HDC Plan:** B. Social Services, Strategy 3 Provide Financial/Physical Assistance for the elderly and Strategy 7 – Increase Public Safety Awareness.

**Service Area:** City wide.

**Goals of Project (aka Performance Measures/Outcome Measures/Performance Indicators):** Establish contact with 1000 clients, Provide presentations on senior crime prevention. Complete home security assessments, and distribute written materials at community centers. Coordinate with Adult Protective Services to insure greater safety of at risk adults and coordinate with South Bend Police Crime Prevention Unit in efforts to strengthen and stabilize neighborhoods.

**Environmental Assessment:** Exempt, 24 CFR 58.34(a)(4)

**Other Reviews:**

**Davis Bacon:** No  
**Relocation:** No

**One for One Replacement Hsg:** No  
**Job Creation:** No

**ACTIVITY DESCRIPTION  
(MISHAWAKA 2008 PROGRAM YEAR)  
APPLICATION #: 21**

**SUBMITTING ORGANIZATION:** REAL Services, Inc.

**PROJECT TITLE:** REAL Services, Inc. Older Adult Crime Victim Program

**DESCRIPTION:** To provide one-on-one support to senior residents who have become crime victims. Also, provides information and education on crime prevention. Services provided include the coordination of social services, crisis intervention and criminal justice support.

<b>BUDGET:</b>	<b>2008 REQUESTED:</b>	\$8,985	Staff recommendation:	\$5,000
	<b>2007 APPROVED:</b>	\$5,000		

**TIMETABLE:** ONGOING THROUGHOUT 2008

**ELIGIBILITY:** 24 CFR 570.201 (e) Public Services. "Provision of public services (including labor supplies and materials) which are directed toward improving the community's public services and facilities, including but not limited to those concerning...counseling...crime prevention..."

**OUTCOME**

**PERFORMANCE  
MEASUREMENT:**

Objective #1: Creates a suitable living environment  
Outcome #3: Improve sustainability, promoting livable/viable communities

**BENEFIT:**

24 CFR 570.208 (a)(2) Limited clientele activities. (A) "Benefit a clientele who are generally presumed to be principally low and moderate income persons. Activity that exclusively serve a group of persons in and one or a combination of persons of the following categories may be presumed to benefit persons, 51 percent of whom are low and moderate income: elderly persons..."

**COMPATIBILITY  
WITH HDC PLAN:**

B. Social Services, Strategy # 7 Increase Public Safety/Awareness & Strategy # 4: Give Family Advocacy and Support (p. 39 & 40)

**SERVICE AREA:**

**CITY OF MISHAWAKA, INDIANA**

**GOALS OF PROJECT  
(aka Performance  
Measures/Outcome  
Measures/Performance  
Indicators):**

900 client contacts, 20 clients will receive specialized case management services, 180 clients will receive follow-up contact information. The staff will attend a minimum of 12 community presentations, and a minimum of 9 Triad meetings, and also participating in the National Night Out Against Crime

**ENVIRONMENTAL ASSESSMENT:** 24 CFR 58.34 (a) (4) Exempt

**OTHER REVIEWS:**

<b>Davis-Bacon:</b>	No
<b>Relocation:</b>	No
<b>One for One Replacement Housing:</b>	No
<b>Job Creation:</b>	No

**ACTIVITY DESCRIPTION  
(SOUTH BEND 2008 PROGRAM YEAR)  
APPLICATION # 22**

**SUBMITTING ORGANIZATION:** REAL Services, Inc.

**PROJECT TITLE:** Guardianship Program

**DESCRIPTION:** To assist individuals 60 yrs and older who have no family or friends willing or capable of serving as the legal guardian and have been found at risk because of physical, psychological or emotional incapacities through providing legal guardianship over these individuals.

**BUDGET:** 2008 requested: \$26,405  
2007 approved: \$12,000

Staff recommended: \$8,620.00

**TIMETABLE:** Ongoing throughout 2008.

**ELIGIBILITY:** 24 CFR 570.201 (e) *Public services.* ■Provision of public services (including labor, supplies and materials) which are directed toward improving the community's public services and facilities, including but not limited to those concerning . . . health. . . welfare.●

**BENEFIT:** 24 CFR 570.208 (a) (2) *Limited clientele activities.* (B) ■Require information on family size and income so that it is evident that at least 51 percent of the clientele are persons whose family income does not exceed the low and moderate income limit;●

**Outcome Performance Measurement:**

Objective: #1 – Creates a suitable living environment by addressing issues such as elderly services.

Outcome: #3 – Improve sustainability by promoting livable communities by providing benefit to persons of low/moderate income through multiple activities or services that sustain communities or neighborhoods.

**COMPATIBILITY with HCD Plan:** B. Social Services, Strategy #3, Provide financial/physical assistance for the elderly.

**SERVICE AREA:** City wide

**GOALS OF PROJECT:** provide guardianship services to 15 new clients and continue providing service to current clients.

**ENVIRONMENTAL ASSESSMENT:** Exempt, 24 CFR 58.34 (a) (4)

**OTHER REVIEWS:**

**Davis-Bacon:** No.

**Relocation:**No.

**One for One Replacement Hsg:** No.

**Job Creation:** No.



**Activity Description**  
**(South Bend CDBG 2008 Program year)**  
**Application #24**

**Submitting Organization:** City of South Bend, Department of Community & Economic Development

**Subject Title:** Department of Community & Economic Development Administration

**Description:** *Planning Function:* Provides staff services needed to carry out various planning and neighborhood development programs.

**Budget:** 2008 requested: \$540,000.00                      Total staff recommendation: \$497,800.00  
2007 approved: :\$630,356

The request includes administration costs for Community & Economic Development, Community Development, Program Delivery and Counseling for new homeowners.

**Timetable:** Ongoing throughout the year.

*Planning function:*

**Eligibility: 24 CFR 570.205 Eligible Planning, urban environmental design and policy-planning-management-capacity building activities.** (a) (6) ■Policy - planning - management capacity building activities which will enable the recipient to 91) determine its needs; (2) Set long-term goals and short-term objectives,...

*Administration function:*

**Eligibility: 24 CFR 570.206** Payment of reasonable administrative costs and carrying charges related to the planning and execution of community development activities assisted in whole or in part with funds provided under this part and, where applicable, housing activities....(a) General management, oversight and coordination (1) Salaries, .... And related costs

**Benefit: 24 CFR 570.200** (a) (1) Cost of administration and planning eligible under 570.205 and 570.206 will be assumed to benefit low and moderate income persons. •

*Housing function:*

**Eligibility: 24 CFR 570.202 Eligible rehabilitation and preservation activities.** (b) *Types of assistance.* ■CDBG funds may be used to finance the following types of rehabilitation activities...(9) Rehab services, such as ....preparation of work specifications...inspections.... • And **570.201 (o)(1)(iii)** “.....counseling.....” •

**Benefit: 24 CFR 570.208** (a) *Activities benefiting low and moderate income persons.* (3) *Housing activities.* ■An eligible activity carried out for the purpose of providing or improving permanent residential structures which, upon completion, will be occupied by low and moderate income households. •

**Compatibility with HDC Plan: - D “Other Needs” Strategy #4** Administration and Planning support.

**Housing** A.1.1-4 and A.2.1-4

**Service Area:** City Wide

**Goals of Project** *Planning function:* Personnel and non-personnel costs associated with planning and neighborhood development programs. *Housing function:* See individual programs.

**Environmental Assessment:** Exempt, 24 CFR 58.34(a)(4)

**Other Reviews:**

**Davis Bacon:** No

**Job Creation:** No

**Relocation:** No

**One-for-One Replacement Hsg:** No





**ACTIVITY DESCRIPTION  
(MISHAWAKA 2008 PROGRAM YEAR)  
APPLICATION #: 27**

**SUBMITTING ORGANIZATION:** *Boys & Girls Club of St. Joseph County*

**PROJECT TITLE:** *Youth Development Services in Mishawaka*

**DESCRIPTION:** *To provide interrelated activities involving Mishawaka youth in experiences that enhance the development of their physical, social, educational, vocational, and moral lives. The activities include but are not limited to Character and Leadership; Education and Career; Health and Life Skills; The Arts; and Sports, Fitness, and Recreation.*

**BUDGET:**      **2008 REQUESTED:**      \$25,000      *Staff recommendation:*      \$20,000  
**2007 APPROVED:**      \$18,000

**TIMETABLE:**      *Ongoing throughout 2008*

**ELIGIBILITY:**      *24 CFR 570.201 (e) Public services: "Provision of public services (including labor, supplies and materials) which are directed toward improving the community's public services and facilities, including but not limited to those concerning...education...recreational needs.*

**BENEFIT:**      *24 CFR 570.208 (a)(ii) Limited clientele activities. "Require information on family size and income so that it is evident that at least 51 percent of the clientele are persons whose family income does not exceed the low and moderate income limit;"*

**OUTCOME PERFORMANCE MEASUREMENT:**      *OBJECTIVE#1: Creates a suitable living environment.  
OUTCOME #3: Improve sustainability: Promoting livable/viable communities.*

**COMPATIBILITY WITH HCD PLAN:**      *B. Social Services, Strategy# 9: Expand Youth Services. (p.40)*

**SERVICE AREA:**      *Mishawaka, Indiana*

**GOALS OF PROJECT (aka Performance Measures/Outcome Measures/Performance Indicators):**      *Increase participation in the core programming at the Battell Elementary School site and expand the program to another Mishawaka elementary school.*

**ENVIRONMENTAL ASSESSMENT:**      *24 CFR 58.34 (a) (4) Exempt*

**OTHER REVIEWS:**

**Davis-Bacon:**      *No*  
**Relocation:**      *No*

**Job Creation:**      *No*  
**One for One Replacement Housing:**      *No*

**ACTIVITY DESCRIPTION**  
**(South Bend 2008 CDBG Program Year)**  
**APPLICATION # 28**

**SUBMITTING ORGANIZATION:** Family & Children's Center

**PROJECT TITLE:** Counseling and Development Services

**DESCRIPTION:** To offer supportive services to families and individuals of South Bend, including individual, family and group counseling. FCC specializes in the treatment of adult and child victims of sexual abuse, domestic violence and physical abuse and neglect.

**BUDGET:** 2008 requested: \$50,000                      Staff recommended: \$32,325.00  
                  2007 approved: \$45,000

**TIMETABLE:** Ongoing throughout the year.

**ELIGIBILITY:** 24 CFR 570.201 (e) *Public services.* ■ Provision of public services (including labor, supplies and materials) which are directed toward improving the community's public services and facilities, including but not limited to those concerning ..... education, . . counseling.

**BENEFIT:** 24 CFR 570.208 (a) (2) *Limited clientele activities.* (B) ■ Require information on family size and income so that it is evident that at least 51 percent of the clientele are persons whose family income does not exceed the low and moderate income limit;•

**Outcome Performance Measurement:**

Objective: #1 – Creates a suitable living environment by addressing issues in their living environment and social issues such as child care.

Outcome: #1 – Improve availability/accessibility, making the affordable basics of daily living available and accessible to low/mod income people where they live.

**COMPATIBILITY with the HDC Plan:** B. Social Services, Strategy #6: Provide needed Mental Health Care.

**SERVICE AREA:** City of South Bend

**GOALS OF PROJECT:** To provide 5,880 clinical hours of therapeutic counseling services including individual therapy, play therapy, addictions treatment and group therapy to 412 low/moderate income adults and/or children.

**ENVIRONMENTAL ASSESSMENT:** Exempt, 24 CFR 58.34 (a) (4)

**OTHER REVIEWS:**

**Davis-Bacon:** No.

**Relocation:** No.

**One for One Replacement Hsg:** No.

**Job Creation:** No.

**ACTIVITY DESCRIPTION  
(MISHAWAKA 2008 PROGRAM YEAR)  
APPLICATION #: 28**

**SUBMITTING ORGANIZATION:** *Family & Children's Center Counseling & Development Services*

**PROJECT TITLE:** *Family & Children's Center Mishawaka Services*

**DESCRIPTION:** *To provide clinical services and child development services that aid in the prevention, education, intervention and treatment of child abuse and/or neglect.*

**BUDGET:**           **2008 REQUESTED:**       \$35,000        *Staff recommendation:*        \$9,500  
**2007 APPROVED:**            \$9,500

**TIMETABLE:**            *Ongoing throughout 2008*

**ELIGIBILITY:**        *24 CFR 570.201 (e) Public service. "Provision of public services (including labor, supplies and materials which are directed toward improving the community's public services and facilities, including but not limited to those concerning...education, ...counseling."*

**BENEFIT:**            *24 CFR 570.208 (a)(2) Limited clientele activities. (B) "Require information on family size and income so that it is evident that at least 51 percent of the clientele are persons whose family income does not exceed the low and moderate income limit;"*

**OUTCOME**

**PERFORMANCE**        *Objective #1: Creates suitable living environment*

**MEASUREMENT:**      *Outcome #1: Improve availability/accessibility*

**COMPATIBILITY WITH HCD PLAN:**    *B. Social Services, Strategy #6: Provide Needed Mental Health Care (p.40)*

**SERVICE AREA:**        *City of Mishawaka, Indiana*

**GOALS OF PROJECT (aka Performance Measures/Outcome Measures/Performance Indicators):**    *1) Provide counseling for 700 adults and/or young children for a total of 10,000 clinical hours of therapeutic counseling services; 2) Child care for families working toward self-sufficiency; 3) Relief child care and ongoing therapeutic services (to prevent or minimize the effects of abuse and neglect on children); 4) Self-help support group for mothers; 5) Parenting groups in several categories.*

**ENVIRONMENTAL ASSESSMENT:**    *24 CFR 58.34 (a) (4) Exempt*

**OTHER REVIEWS:**

**Davis-Bacon:**        *No*

**Relocation:**         *No*

**One for One Replacement Housing:**    *No*

**Job Creation:**        *No*

**HOME 2008 PROGRAM YEAR  
ACTIVITY DESCRIPTION  
APPLICATION NO. 29**

**APPLICANT:** Madison Center

403 E. Madison  
South Bend, IN 46617

PH: 283-1291

**PROJECT TITLE:** Tenant Based Rental Assistance

**DESCRIPTION:** The primary purpose is to provide rental subsidies to the mentally ill who can live semi-independently with case management, psychiatric, occupational therapy and treatment.

**2008 FUNDS ALLOCATED \$10,000.00**

**2007 FUNDS ALLOCATED: \$10,000.00**

**PROGRAM DELIVERY/DEVELOPER FEE: None requested**

**TIMETABLE:** all funds expected to be used in 2008

**ELIGIBILITY:** 24 CFR 92.205(a)(1)

■Home funds may be used by participating jurisdiction to provide incentives to develop and support affordable rental housing and homeownership affordability through the acquisition (including assistance to home buyers), new construction, reconstruction, or moderate or substantial rehabilitation of non-luxury housing with suitable amenities, including real property acquisition, site improvements, conversion, demolition, and other expenses, including financing costs, relocation expenses of any displaced persons, families, businesses, or organizations, to provide tenant-based rental assistance, including security deposits; to provide for the payment of reasonable administrative and planning costs; and to provide for the payment of operating expenses of CHDOs. The housing must be permanent or transitional housing, and includes permanent housing for disabled homeless persons, and single-room occupancy housing. The specific eligible costs for these activities are set forth in 24 CFR 92.206-209.●

**SERVICE AREA:** St. Joseph County

**GOALS OF PROJECT:** ( A.K.A. Performance Measures, Outcome Measures & Performance Indicators):To provide monthly rental subsidies for one year to four to six persons with serious mental illness.

**OUTCOME PERFORMANCE MEASUREMENT:**

**OBJECTIVE: #2, decent housing**

**OUTCOME: improve availability/accessibility**

**CONSISTENCY WITH HCD PLAN:** Homelessness section "C" strategy #6

**MATCH FUNDING:** Madison Center-the value of services provided, CFR24 92.220 (a)(10).

**PROGRAM INCOME:** This project will not produce direct income.

**ENVIRONMENTAL REVIEW:** Environmental checklist required & release of funds

**OTHER REVIEWS:**

Davis-Bacon: N/A

Relocation: N/A

Job Creation: N/A

One-for-One Replacement: N/A



**ACTIVITY DESCRIPTION  
(SOUTH BEND CDBG 2008 PROGRAM YEAR)  
APPLICATION # 31**

**SUBMITTING ORGANIZATION:** Division of Community Development

**PROJECT TITLE:** South Bend Home Improvement Program

**DESCRIPTION:** Provides safe housing for low/moderate income clients, improves and maintains the housing stock in the City of South Bend, maintains affordability with the housing stock and assists in the revitalization of neighborhoods. The 2008 program is open to owner-occupant residents throughout the City.

**BUDGET:** 2008 requested: \$500,000    Staff recommendation: \$469,365.00  
2007 approved: \$425,000

**TIMETABLE:** Ongoing throughout 2008

**ELIGIBILITY:** 24 CFR 570.202 **Eligible rehabilitation and preservation activities.** (b) *Types of assistance.* ■CDBG funds may be used to finance the following types of rehabilitation activities . . . (2) Labor, materials, and other costs of rehabilitation of properties . . .•

**BENEFIT:** 24 CFR 570.208 (a) *Activities benefiting low and moderate income persons.* (3) *Housing activities.* ■An eligible activity carried out for the purpose of providing or improving permanent residential structures which, upon completion, will be occupied by low and moderate income households.●

**Outcome Performance Measurement:**

Objective: #2 – Housing programs where the purpose of the program is to meet individual or family needs.

Outcome: 2 – includes maintenance of affordable housing.

**COMPATIBILITY with HDC Plan:** A Housing, Strategy #1 – Supporting existing homeowners.

**SERVICE AREA:** City wide for income eligible homeowners.

**GOALS OF PROJECT (aka Performance Measures/Outcome Measures/Performance Indicators):**

To assist 50 households with home repairs that improve the safety of their living quarters and helps improve the stability of the neighborhood.

**ENVIRONMENTAL ASSESSMENT:** Categorically excluded, 24 CFR 58.35 (a) (4); environmental checklist required all properties.

**OTHER REVIEWS:**

**Davis-Bacon:** No.

**Relocation:** No.

**One for One Replacement Hsg:** No

**Job Creation:** No

**Activity Description**  
**(SOUTH BEND CDBG 2008 Program year)**  
**Application #33**

**Submitting Organization:** YWCA of St. Joseph County

**Subject Title:** YWCA Educational Support Services

**Description:** To provide community based educational groups. The majority of these groups will take place at the YWCA's main facility, 1102 S. Fellows St. South Bend with outside groups being provided at the Juvenile Justice Center.

**Budget:** 2008 requested: \$71,000                      Staff recommendation: \$48,845.00  
                  2007 approved: \$68,000

**Timetable:** Ongoing throughout the year.

**Eligibility:** 24 CFR 570.201 (e) *Public Services.* ■ Provision of public services (including labor, supplies and materials) which are directed toward improving the community's public services and facilities, including but not limited to those concerning...health..drug abuse..welfare...•

**Benefit:** 24 CFR 570.208 (a) (2) Limited clientele activities. (B) ■ Require information on family size and income so that it is evident that at least 51 percent of the clientele are persons whose family income does not exceed the low and moderate income limit;•

**Outcome Performance Measurement:**

Objective: #1 – Create a suitable living environment. This project relates to activities that are designed to benefit communities by addressing issues in their living environment such as social issues.

Outcome: #1 Improve Availability/accessability– to make services or shelters available or accessible to low/moderate income people, also making the affordable basics of daily living available and accessible.

**Compatibility with HDC Plan:** C. Homelessness, Strategy #2: Supportive Services

**Service Area:** City of South Bend.

**Goals of Project:** Two hundred seventy-five (275) women and 350 youth will receive education and services.

**Environmental Assessment:** Exempt, 24 CFR 58.34(a)(4)

**Other Reviews:**

**Davis Bacon:** No

**Relocation:** No

**One for One Replacement Hsg:** No

**Job Creation:** No

**EMERGENCY SHELTER GRANT  
2008 PROGRAM YEAR  
ACTIVITY DESCRIPTION  
APPLICATION NO#34**

**APPLICANT:** YWCA of St. Joseph County  
1102 S. Fellows  
South Bend, IN 46601 PH: 233-9491

**PROJECT TITLE:** Women's Shelter for Domestic Violence

**DESCRIPTION:** The Women's Shelter provides emergency shelter for women and their children fleeing domestic violence. In addition, the shelter provides counseling, domestic violence education, case management, support groups, and advocacy services. 2007 ESG funds are requested for operations expenses.

**2008 Funds RECOMMENDED:** \$44,844.00  
**2007 Funds RECOMMENDED** \$44,844.00

**TIMETABLE:** All funds expected to be used in 2008

**ELIGIBILITY: 24 CFR 576.21(b)(1)**

Grant amounts provided by HUD to units of general local government...may be used to provide an essential service under paragraph (a)(2) of this section only if the service is a new service, or is a quantifiable increase in the level of a service above that which the unit of general local government (or...), as applicable, provided with local funds during the 12 calendar months immediately before the grantee...received initial grant amounts.

**24 CFR 576.21(a)(3)**

Payment for shelter maintenance, operation, rent, repairs, security, fuel, equipment, insurance, utilities, food and furnishings. Not more than 10 percent of the grant amount may be used for costs of staff.

**SERVICE AREA:** City of South Bend

**GOALS OF PROJECT( A.K.A. Performance Measures, Outcome Measures & Performance Indicators):** Women and children will obtain emergency shelter and provisions in a safe, supportive environment. 650 victims of domestic violence will be served

**CONSISTENCY WITH HCD PLAN:** Section "C" Homelessness, strategy #4 Emergency Shelter

**MATCH FUNDING:** \$45,900.00 United Way, Fundraising.

**PROGRAM INCOME:** No

**ENVIRONMENTAL REVIEW:** Exempt

**OTHER REVIEWS:**

- Davis-Bacon: N/A
- Relocation: N/A

Job Creation: N/A  
One for One Replacement: N/A

**ACTIVITY DESCRIPTION  
(MISHAWAKA 2008 PROGRAM YEAR)  
APPLICATION #: 37**

**SUBMITTING ORGANIZATION:** *YMCA of St. Joseph County*

**PROJECT TITLE:** *(BASE) Before & After School Experience*

**DESCRIPTION:** *Providing child care and educational services before and after the school day at Mishawaka schools.*

**BUDGET:**           **2008 REQUESTED:**           \$32,063           *Staff recommendation:*           \$3,000  
**2007 APPROVED:**           \$3,370

**TIMETABLE:**           *Ongoing throughout 2008*

**ELIGIBILITY:**           *24 CFR 570.201 (e) Public Services. "Provision of public services including...employment, crime prevention, child care, health, drug abuse, education, fair housing counseling, energy conservation, welfare..."*

**BENEFIT:**           *24 CFR 570.208 (a) (ii) Limited Clientele Activities. Benefit a clientele who are generally presumed to be principally low and moderate-income persons. Activities that exclusively serve a group of persons in any one or a combination of the following categories, may be presumed to benefit persons, 51 percent of whom are low/mod income: abused children, battered spouses, elderly persons, the severely disabled, homeless persons illiterate adults, persons living with AIDS, and migrant farm workers.."*

**OUTCOME**

**PERFORMANCE**           *Objective #1: Creates a suitable living environment*

**MEASUREMENT:**           *Outcome #1: Improve availability/accessibility*

**COMPATIBILITY WITH HCD PLAN:**           *B. Social Services, Strategy 9: Expand Youth Services. (p.40)*

**SERVICE AREA:**           *City of Mishawaka, Indiana*

**GOALS OF PROJECT (aka Performance Measures/Outcome Measures/Performance Indicators):**           *YMCA will have programming for 25 children at 6 Mishawaka elementary schools and offer services to an additional 12 children. All 150 existing school children will continue attending the BASE program.*

**ENVIRONMENTAL ASSESSMENT:**           *24 CFR 58.34 (a) (4) Exempt*

**OTHER REVIEWS:**

**Davis-Bacon:**           *No*

**Relocation:**           *No*

**One for One Replacement Housing:**           *No*

**Job Creation:**           *No*

**HOME 2008 PROGRAM YEAR  
ACTIVITY DESCRIPTION  
APPLICATION NO. 38**

**APPLICANT:** Housing Assistance Office, Inc.  
1138 Lincolnway East, P.O. Box 1558  
South Bend, IN 46634 PH: 233-9305

**PROJECT TITLE:** SB First Time Homebuyer's Program  
**DESCRIPTION:** To assist 7 low/mod income homebuyers with a mortgage subsidy up to \$17,000 for new construction

**2008 Funds Allocated: \$97,500.00**

**2007 Funds Allocated: \$136,500.00**

**PROGRAM DELIVERY/DEVELOPER FEE: 14.7% of eligible expenses**

**TIMETABLE:** all funds expected to be used by the end of 2008.

**ELIGIBILITY:**

**24 CFR 92.205(a)(1)**

■HOME funds may be used by participating jurisdiction to provide incentives to develop and support affordable rental housing and homeownership affordability through the acquisition (including assistance to home buyers), new construction, reconstruction, or moderate or substantial rehabilitation of non-luxury housing with suitable amenities, including real property acquisition, site improvements, conversion, demolition, and other expenses, including financing costs, relocation expenses of any displaced persons, families, businesses, or organizations, to provide tenant-based rental assistance, including security deposits; to provide for the payment of reasonable administrative and planning costs; and to provide for the payment of operating expenses of CHDOs. The housing must be permanent or transitional housing, and includes permanent housing for disabled homeless persons, and single-room occupancy housing. The specific eligible costs for these activities are set forth in 24 CFR 92.206-209.●

**SERVICE AREA:** City of South Bend

**GOALS OF PROJECT ( A.K.A. Performance Measures, Outcome Measures & Performance Indicators) To provide mortgage subsidies to seven (7) low-to-moderate income families to purchase a home.**

**OUTCOME PERFORMANCE MEASUREMENT:**

**OBJECTIVE: #2, decent housing**

**OUTCOME: improve affordability**

**MATCH FUNDING:** tax abatement

**CONSISTENCY WITH HCD PLAN-** Housing section "A" strategy #2, "Helping Renters Become and Remain Homeowners"

**PROGRAM INCOME:** This project will not produce any direct income.

**ENVIRONMENTAL REVIEW:** Categorically Excluded

**OTHER REVIEWS:** Davis-Bacon: N/A  
Relocation: N/A  
Job Creation: N/A  
One-for-One Replacement: N/A

ACTIVITY DESCRIPTION  
(SOUTH BEND CDBG 2008 PROGRAM YEAR)  
APPLICATION #: 39

**SUBMITTING ORGANIZATION:** Near Northwest Neighborhood, Inc.

**PROJECT TITLE:** Community Space

**DESCRIPTION:** Requested funding for façade improvements and interior finishing for the building adjoining their offices, which will give them additional public meeting space, as the space they now use is frequently standing room only.

**BUDGET:** 2008 requested: \$243,000  
2007 approved \$50,000

Staff recommended: \$150,000.00

**TIMETABLE:**

Preliminary tasks such as neighborhood feedback and input regarding the proposed new space will begin as soon as funding has been approved. Construction drawings and Board approval will follow with construction taking place as soon as funds are available.

**ELIGIBILITY: 24 CFR 570.201 (c) Public facilities and improvements.** ■.....rehabilitation or installation of public facilities and improvements,.....•

**BENEFIT: 24 CFR 570.208 (a) (1) Area benefit activities.** (i) an activity, the benefits of which are available to all the residents in a particular area, where at least 51 percent of the residents are low and moderate income persons.

**Outcome Performance Measurement:**

Objective: #1 – Create a suitable living environment. This project relates to activities that are designed to benefit communities by addressing issues in their living environment.

Outcome: #1 – Improve availability/accessibility. To make services, public facilities...available or accessible to low/moderate income people.

**COMPATIBILITY with HDC Plan: D: “Other” Needs – Strategy #6: Public Facilities – Provide assistance to not-for-profit and/or governmental agencies to improve facilities for the provision of important community services.**

**SERVICE AREA:** Near Northwest Neighborhood

**GOALS OF PROJECT (aka Performance Measures/Outcome Measures/Performance Indicators):** The proposed funds will partially fund the expansion of the public facilities to create community meeting space for the NNN to provide additional resources to perform projects and programs which will improve and enhance the neighborhood or social environment.

**ENVIRONMENTAL ASSESSMENT:** Building improvement is Categorically excluded, 24 CFR 58.35 (a) (3)(ii)(B).

**OTHER REVIEWS:**

**Davis-Bacon:** Yes

**Relocation:** No.

**One for One Replacement:** No

**Job Creation:** No

**HOME 2008 PROGRAM YEAR  
ACTIVITY DESCRIPTION  
APPLICATION NO. 40**

**APPLICANT:** Housing Assistance Office, Inc.  
1138 Lincolnway East, P.O. Box 1558  
South Bend, IN 46634 PH: 233-9305

**PROJECT TITLE:** Saint Joseph County First Time Homebuyer's Program  
**DESCRIPTION:** To assist 5 low/mod income homebuyers with a mortgage subsidy up to \$20,500 for new construction

**2008 Funds Allocated: \$35,000.00**

**PROGRAM DELIVERY/DEVELOPER FEE: 12.2% of eligible expenses**

**TIMETABLE:** all funds expected to be used by the end of 2008.

**ELIGIBILITY:**

**24 CFR 92.205(a)(1)**

■HOME funds may be used by participating jurisdiction to provide incentives to develop and support affordable rental housing and homeownership affordability through the acquisition (including assistance to home buyers), new construction, reconstruction, or moderate or substantial rehabilitation of non-luxury housing with suitable amenities, including real property acquisition, site improvements, conversion, demolition, and other expenses, including financing costs, relocation expenses of any displaced persons, families, businesses, or organizations, to provide tenant-based rental assistance, including security deposits; to provide for the payment of reasonable administrative and planning costs; and to provide for the payment of operating expenses of CHDOs. The housing must be permanent or transitional housing, and includes permanent housing for disabled homeless persons, and single-room occupancy housing. The specific eligible costs for these activities are set forth in 24 CFR 92.206-209.

**SERVICE AREA:** Rural areas of the County

**GOALS OF PROJECT ( A.K.A. Performance Measures, Outcome Measures & Performance Indicators)** To provide mortgage subsidies to five (5) low-to-moderate income families to purchase a home.

**OUTCOME PERFORMANCE MEASUREMENT:**

**OBJECTIVE: #2, decent housing**

**OUTCOME: improve affordability**

**MATCH FUNDING:** tax abatement

**CONSISTENCY WITH HCD PLAN-** Housing section "A" strategy #2, "Helping Renters Become and Remain Homeowners"

**PROGRAM INCOME:** This project will not produce any direct income.

**ENVIRONMENTAL REVIEW:** Categorically Excluded

**OTHER REVIEWS:** Davis-Bacon: N/A  
Relocation: N/A  
Job Creation: N/A  
One-for-One Replacement: N/A

**Activity Description**  
**(South Bend 2008 Program year)**  
**Application #41**

**Submitting Organization:** Near Northwest Neighborhood, Inc.

**Subject Title:** General Administration

**Description:** Funding to be used for general administrative support of Near Northwest Neighborhood, Inc.

**Budget:** 2008 requested: \$125,000                      Staff recommendation: \$90,400.00  
                  2007 approved: \$82,400

**Timetable:** Ongoing throughout the year.

**Eligibility: 24 CFR 570.206** Payment of reasonable administrative costs and carrying charges related to the planning and execution of community development activities assisted in whole or in part with funds provided under this part and, where applicable, housing activities....(a) General management, oversight and coordination (1) Salaries, .... And related costs

**Benefit: 24 CFR 570.200** (a) (1) Cost of administration and planning eligible under 570.205 and 570.206 will be assumed to benefit low and moderate income persons. •

**Compatibility with HDC Plan:** D “Other” Needs, Strategy #3: Administration and Planning.

**Service Area:** Near Northwest Neighborhood (CT 6 and 7)

**Goals of Project (aka Performance Measures/Outcome Measures/Performance Indicators):**

- 1) Oversee housing development projects
- 2.) Continue development and support of community organizing activities.
- 3.) Develop capacity building for the residents of the Near N.W. Neighborhood, Inc. including support for home purchase and ownership.
- 4.) Provide day to day operational support of the Near Northwest Neighborhood, Inc. including financial accounting, grants, administration, and organizational record keeping.
- 5.) Maintain network of city agencies involved in implementation of strategies for designated target areas.
- 6.) Continue work in conjunction with the Portage Avenue Commercial Corridor.
- 7.) Work with area partners to insure communication and potential sources for funding.

**Environmental Assessment:** Exempt, 24 CFR 58.34(a)(4)

**Other Reviews:**

**Davis Bacon:** No

**Relocation:** No

**One for One Replacement Hsg:** No

**Job Creation:** No

**HOME 2008 PROGRAM YEAR  
ACTIVITY DESCRIPTION  
APPLICATION #43**

**APPLICANT:** Near Northwest Neighborhood, Inc.

1007 Portage Ave  
PO Box 1132  
South Bend, IN 46624

PH: 232-9182

**PROJECT TITLE:** N.N.N. Revitalization Program

**DESCRIPTION:** The primary purpose is to purchase and renovate structures in the Near Northwest Neighborhood preserving housing stock, increasing homeownership, and eliminating blight.

**2008 FUNDS ALLOCATED: \$558,310.00**

**2007 FUNDS ALLOCATED: \$564,000.00**

**PROGRAM DELIVERY/DEVELOPER FEE: 12.5% OF ELIGIBLE EXPENSES**

**TIMETABLE:** ALL FUNDS ARE EXPECTED TO BE SPENT IN 2008

**ELIGIBILITY:** 24 CFR 92.205(a)(1)

■ Home funds may be used by participating jurisdiction to provide incentives to develop and support affordable rental housing and homeownership affordability through the acquisition (including assistance to home buyers), new construction, reconstruction, or moderate or substantial rehabilitation of non-luxury housing with suitable amenities, including real property acquisition, site improvements, conversion, demolition, and other expenses, including financing costs, relocation expenses of any displaced persons, families, businesses, or organizations, to provide tenant-based rental assistance, including security deposits; to provide for the payment of reasonable administrative and planning costs; and to provide for the payment of operating expenses of CHDOs. The housing must be permanent or transitional housing, and includes permanent housing for disabled homeless persons, and single-room occupancy housing. The specific eligible costs for these activities are set forth in 24 CFR 92.206-209.●

**SERVICE AREA:** City of South Bend, Near Northwest Neighborhood

**GOALS OF PROJECT ( A.K.A. Performance Measures, Outcome Measures & Performance Indicators):** To renovate six structures and to provide the opportunity for six low-to-moderate income families to purchase a home.

**OUTCOME PERFORMANCE MEASUREMENT:**

**OBJECTIVE: #2, decent housing**

**OUTCOME: improve sustainability**

**CONSISTENCY WITH HCD PLAN:** Housing section "A", strategy #2

**MATCH FUNDING:** residential tax abatements, property donations, private donations, volunteer labor

**PROGRAM INCOME:** This project will not produce any direct income.

**ENVIRONMENTAL REVIEW:** **Categorically Excluded**, needs statutory checklist & release of funds

**OTHER REVIEWS:**

Davis-Bacon:	N/A
Relocation:	N/A
Job Creation:	N/A
One-for-One Replacement:	N/A

**HOME 2008 PROGRAM YEAR  
ACTIVITY DESCRIPTION  
APPLICATION NO. 46**

**APPLICANT:** Habitat for Humanity of St. Joseph County, Inc.  
402 E. South Street  
South Bend, IN 46601 PH: 288-6967

**PROJECT TITLE:** Habitat's Housing Partnership Homeowner Assistance

**DESCRIPTION:** HOME funds will be used as a development subsidy for newly constructed houses.

**2008 Funds allocated:** \$160,000.00

**PROGRAM DELIVERY/DEVELOPER FEE: NONE REQUESTED**

**TIMETABLE:** all funds expected to be used in 2008

**ELIGIBILITY:**

**24 CFR 92.205(a)(1)**

■ Home funds may be used by participating jurisdiction to provide incentives to develop and support affordable rental housing and homeownership affordability through the acquisition (including assistance to home buyers), new construction, reconstruction, or moderate or substantial rehabilitation of non-luxury housing with suitable amenities, including real property acquisition, site improvements, conversion, demolition, and other expenses, including financing costs, relocation expenses of any displaced persons, families, businesses, or organizations, to provide tenant-based rental assistance, including security deposits; to provide for the payment of reasonable administrative and planning costs; and to provide for the payment of operating expenses of CHDOs. The housing must be permanent or transitional housing, and includes permanent housing for disabled homeless persons, and single-room occupancy housing. The specific eligible costs for these activities are set forth in 24 CFR 92.206-209.

**SERVICE AREA:** St. Joseph County & South Bend,

**GOALS OF PROJECT ( A.K.A. Performance Measures, Outcome Measures & Performance Indicators)**To provide development subsidy for the construction of 8 new homes

**OUTCOME PERFORMANCE MEASUREMENT:**

**OBJECTIVE: #2, decent housing**

**OUTCOME: improve affordability**

**MATCH FUNDING:** Donations from individuals, church and corporate

**CONSISTENCY WITH HCD PLAN-** Housing section "A" strategy #2, Helping renters become homeowners

**PROGRAM INCOME:** This project will not produce any direct income.

**ENVIRONMENTAL REVIEW:** Categorically excluded, needs checklist and release of funds

**OTHER REVIEWS:** Davis-Bacon: N/A  
Relocation: N/A  
Job Creation: N/A  
One-for-One Replacement: N/A





**2008 EMERGENCY SHELTER GRANT  
ACTIVITY DESCRIPTION  
APPLICATION NO. 51**

**APPLICANT:** AIDS Ministries/AIDS Assist of North Indiana, Inc.  
222 S. William Street  
South Bend, IN 46601 PH: 234-2870

**PROJECT TITLE:** Comprehensive Housing Assistance for People with HIV/AIDS

**DESCRIPTION:** The primary purpose is to provide the area HIV+ individuals, and their families, with a complete package of housing options based on a continuum of care approach. 2008 ESG funds are requested to provide homeless prevention, essential services, and operations expenses.

**2008 Funding recommendation:** \$15,312.00  
**2007 Funds Allocated:** \$8,874.00

**TIMETABLE:** Program will be ongoing, and all funds are expected to be used in 2008.

**ELIGIBILITY:**

**24 CFR 576.21(a)(2)**

■Provision of essential services to the homeless•

**24 CFR 576.21(a)(3)**

■Payment for shelter maintenance, operation, rent, repairs, security, fuel, equipment, insurance, utilities, food and furnishings. Not more than 10 percent of the grant amount may be used for costs of staff. •

**OUTCOME PERFORMANCE MEASUREMENT: Objective #2 Decent Housing**

**Outcome:** Improve Affordability

**SERVICE AREA:** City of South Bend/Mishawaka

**GOALS OF PROJECT ( A.K.A. Performance Measures, Outcome Measures & Performance Indicators):** The goal of this project is to provide homeless, HIV disabled individuals, and their families, the critical supportive housing and services based on a continuum of care. 25 HIV+ individuals and 10 children will receive benefits.

**CONSISTENCY WITH HCD PLAN: Section “C” Homelessness”, strategy #4 & #6.**

**MATCH FUNDING:** State ESG & HOPWA funds, ESG program desk guide, 2.3-other public & privates sources

**PROGRAM INCOME:** No program income will be generated by these funds.

**ENVIRONMENTAL REVIEW:** Exempt

**OTHER REVIEWS:**

Davis-Bacon: N/A  
Relocation:

Job Creation: N/A  
One-for-One Replacement: N/A

**ACTIVITY DESCRIPTION  
(MISHAWAKA 2008 PROGRAM YEAR)  
APPLICATION #: 52**

**SUBMITTING ORGANIZATION:** *City of Mishawaka Department of Redevelopment*

**PROJECT TITLE:** *Spot Blight Elimination Program*

**DESCRIPTION:** *For demolition and clearance of deteriorated homes*

**BUDGET:**           **2008 REQUESTED:**       *\$71,500*       *Staff recommendation:*       *\$71,500*  
**2007 APPROVED:**       *\$60,000*

**TIMETABLE:**       *Ongoing throughout 2008*

**ELIGIBILITY:**     *24 CFR 570.201(d) Clearance activities. Clearance, demolition, and removal of buildings and improvements, including movement of structures to other sites. Demolition of HUD-assisted housing units may be undertaken only with the prior approval of HUD.*

**BENEFIT:**         *24 CFR 570.208(b)(2) Activities to address slums or blight on a spot basis. Acquisition, clearance, relocation, historic preservation and building rehabilitation activities which eliminate specific conditions, of blight or physical decay on a spot basis not located in a slum or blighted area will meet this objective. Under this criterion, rehabilitation is limited to the extent necessary to eliminate specific conditions detrimental to public health and safety.*

**OUTCOME**

**PERFORMANCE**    *Objective #1: Creates a suitable living environment*

**MEASUREMENT:** *Outcome # 3: Improve sustainability, promoting livable/viable communities*

**COMPATIBILITY WITH HCD PLAN:** *D "Other Needs" Strategy #2 Targeted Demolition*

**SERVICE AREA:** *City of Mishawaka, Indiana*

**GOALS OF PROJECT (aka Performance Measures/Outcome Measures/Performance Indicators):** *Two (2) vacant, deteriorated buildings will be acquired, demolished and cleared.*

**ENVIRONMENTAL ASSESSMENT:** *24 CFR 58.36 Environmental Assessment Required*

**OTHER REVIEWS:**

**Davis-Bacon:**     *No*

**Relocation:**     *No*

**One for One Replacement Housing:**     *No*

**Job Creation:**    *No*

**ACTIVITY DESCRIPTION  
(MISHAWAKA 2008 PROGRAM YEAR)  
APPLICATION #: 53**

**SUBMITTING ORGANIZATION:** *City of Mishawaka*

**PROJECT TITLE:** *Mishawaka Summer of Service Program*

**DESCRIPTION:** *Provides home repairs through a coordinated effort with Rivervalley Church (a faith-based NFP). Home repairs and improvements will include scraping and painting garages and homes. Qualified adults will supervise, as well as the Department of Redevelopment.*

**BUDGET:**      **2008 REQUESTED:**      \$21,000      *Staff recommendation:*      \$21,000  
**2007 APPROVED:**      \$5,000

**TIMETABLE:**  
*Ongoing throughout 2008*

**ELIGIBILITY:** *24 CFR 570.202 Eligible rehabilitation and preservation activities (b) Types of assistance. "CDBG funds may be used to finance the following types of rehabilitation activities...(2) Labor, materials, and other costs of rehabilitation of properties..."*

**BENEFIT:** *24 CFR 570.208(a) Activities benefiting low and moderate income persons. (3) Housing activities. "An eligible activity carried out for the purpose of providing or improving permanent residential structures which, upon completion, will be occupied by low and moderate income households."*

**OUTCOME**

**PERFORMANCE** *Objective #2: Decent Housing*

**MEASUREMENT:** *Outcome #3: Improve sustainability, promoting livable/viable communities*

**COMPATIBILITY** *A. Housing: Strategy #1: Supporting Existing Homeowners, Activity A: Loans/Grants to*

**WITH HCD PLAN:** *Owner-Occupants for home rehabilitation/repair.*

**SERVICE AREA:**

*City of Mishawaka, Indiana*

**GOALS OF PROJECT:** *Approximately 4garages and homes will be successfully rehabilitated with all lead paint hazards identified and controlled.*

**ENVIRONMENTAL ASSESSMENT:** *24 CFR 58.35 (a) (3) (i) Categorically Excluded*

**OTHER REVIEWS:**

**Davis-Bacon:** *No*

**Relocation:** *No*

**One for One Replacement Housing:** *No*

**Job Creation:** *No*

*Activity Description*

(MISHAWAKA 2008 PROGRAM YEAR)  
APPLICATION #: 54

**SUBMITTING ORGANIZATION:** *City of Mishawaka Department of Redevelopment*

**PROJECT TITLE:** *Mishawaka Public Infrastructure Program*

**DESCRIPTION:** *To provide for a variety of public works improvements that will include curb, sidewalks, sewers, trees, alleys, streets and street lights in the Lynn/Maplehurst/Jefferson Neighborhood, a Mishawaka neighborhood in which more than 61.1% of residents are of low/mod income as defined by HUD.*

**BUDGET:**           **2008 REQUESTED:**     \$303,500     *Staff recommendation:*     \$303,500  
**2007 APPROVED:**     \$340,653

**TIMETABLE:**       *Ongoing throughout 2008*

**ELIGIBILITY:**     *570.201 (c) Public facilities and improvements. "Acquisition, construction, reconstruction, rehabilitation or installation of public facilities and improvements..."*

**COMPATIBILITY WITH HCD PLAN:**                   **D. "OTHER" NEEDS: STRATEGY #1 PUBLIC WORKS**

**OUTCOME PERFORMANCE MEASUREMENT:**     *Objective #1: Creates a suitable living environment*  
*Outcome #1: Improve availability/accessibility*

**BENEFIT:**           *570.208 (a)(1) Activities benefiting low and moderate income persons. Area benefit activities. "An activity, the benefits of which are available to all the residents in a particular area, where at least 51 percent of the residents are low and moderate income persons."*

**SERVICE AREA:**     *Lynn/Maplehurst/Jefferson Neighborhood which is located in Census Tract 107, Block Group 6, (61.1% of the population is of Low/Mod income - Source: 2000 Census)*

**GOALS OF PROJECT (aka Performance Measures/Outcome Measures/Performance Indicators) :**     *The program will provide street reconstruction, 1,960 l.f. of new sidewalk, 1,960 l.f. of concrete curb and gutter, as well as 1,180 l.f. of storm sewer and 940 l.f. of sanitary sewer, or a combination thereof. Approximately 5 homes will have new access to public sewer and water improvements.*

**ENVIRONMENTAL ASSESSMENT:**     *24 CFR 58.35 (a) (1) Categorically Excluded*

**OTHER REVIEWS:**

**Davis-Bacon:**     *Yes*  
**Relocation:**     *No*

**Job Creation:**     *No*  
**One for One Replacement housing:**     *No*

**ACTIVITY DESCRIPTION  
(MISHAWAKA 2008 PROGRAM YEAR)  
APPLICATION #: 55**

**SUBMITTING ORGANIZATION:** *City of Mishawaka*

**PROJECT TITLE:** *Mishawaka Self-Sufficiency Homeownership Program*

**DESCRIPTION:** *The Mishawaka Department of Redevelopment, through its Mishawaka Self-Sufficiency Program, will provide the opportunity for one income-eligible family to participate in a lease-to-purchase program.*

**BUDGET:**      **2008 REQUESTED:**      \$7,000      *Staff recommendation:*      \$7,000  
**2007 APPROVED:**      \$46,000

**TIMETABLE:**      *Ongoing throughout 2008*

**ELIGIBILITY:**      *24 CFR 570.201 (n) Homeownership assistance. "... CDBG funds may be used to provide direct homeownership assistance to low and moderate income household..."*

**BENEFIT:**      *24CFR 570.208 (a) Activities benefiting low and moderate income persons. (3) Housing activities. "An eligible activity carried out for the purpose of providing or improving permanent residential structures which, upon completion, will be occupied by low and moderate income households."*

**OUTCOME PERFORMANCE MEASUREMENT:**      *Objective #2: Decent Housing  
Outcome #3: Improve sustainability, promoting livable/viable communities*

**SERVICE AREA:**      *City of Mishawaka Corporate Limits*

**COMPATIBILITY WITH HDC PLAN:**      *A. Housing Strategy # 2 Helping Renters Become and Remain Homeowners (pg. 38)*

**GOALS OF PROJECT:**      *The primary goal is to acquire and rehabilitate one single-family residence within the corporate limits of Mishawaka that will be purchased by the participating family after they have rented it for two years.*

**ENVIRONMENTAL ASSESSMENT:**      *Categorically excluded, 24 CFR 58.35 (a) (1)*

**OTHER REVIEWS:**  
**Davis-Bacon:**      *No*  
**Relocation:**      *No*  
**One for One Replacement Housing:**      *No*  
**Job Creation:**      *No*

**HOME 2008 PROGRAM YEAR  
ACTIVITY DESCRIPTION  
APPLICATION NO. 56**

**APPLICANT:** City of Mishawaka  
600 E. Third St.  
Mishawaka, IN 46644 PH: 258-1668

**PROJECT TITLE:** Mishawaka First Time Homebuyer Program

**DESCRIPTION:** Mortgage & construction subsidy program to provide homeownership opportunities to income eligible families.

**2008 FUNDS allocated** \$317,725.00  
**2007 FUNDS allocated** \$349,632.00

**PROGRAM DELIVERY AMOUNT REQUESTED: \$75,000**

**TIMETABLE:** all funds expected to be used in 2008.

**ELIGIBILITY:** 24 CFR 92.205(a)(1)

■Home funds may be used by participating jurisdiction to provide incentives to develop and support affordable rental housing and homeownership affordability through the acquisition (including assistance to home buyers), new construction, reconstruction, or moderate or substantial rehabilitation of non-luxury housing with suitable amenities, including real property acquisition, site improvements, conversion, demolition, and other expenses, including financing costs, relocation expenses of any displaced persons, families, businesses, or organizations, to provide tenant-based rental assistance, including security deposits; to provide for the payment of reasonable administrative and planning costs; and to provide for the payment of operating expenses of CHDOs. The housing must be permanent or transitional housing, and includes permanent housing for disabled homeless persons, and single-room occupancy housing. The specific eligible costs for these activities are set forth in 24 CFR 92.206-209. •

**SERVICE AREA:** City of Mishawaka

**GOALS OF PROJECT ( A.K.A. Performance Measures, Outcome Measures & Performance Indicators):**To strengthen neighborhoods by adding 5 new structures and provide homeownership opportunities to five families.

**OUTCOME PERFORMANCE MEASUREMENT:**

**OBJECTIVE: #2, decent housing**

**OUTCOME: improve affordability**

**CONSISTENCY WITH HCD PLAN:** Housing section "A" strategy #2

**MATCH FUNDING:** Difference between appraised value and the sales price.

**PROGRAM INCOME:** This project will not produce direct income.

**ENVIRONMENTAL REVIEW:** Environmental checklist

**OTHER REVIEWS:** Davis-Bacon: N/A  
Relocation: N/A  
Job Creation: N/A  
One-for-One Replacement: N/A

**ACTIVITY DESCRIPTION  
(MISHAWAKA 2008 PROGRAM YEAR)  
APPLICATION #: 57**

**SUBMITTING ORGANIZATION:** *City of Mishawaka Department of Redevelopment*

**PROJECT TITLE:** *Owner Occupied Residential Rehabilitation Program*

**DESCRIPTION:** *Provides home repair loans and grants for residents of Mishawaka with low and moderate incomes in the Lynn/Borley/Maplehurst/Jefferson Neighborhood.*

**BUDGET:**      **2008 REQUESTED:**      \$106,000      *Staff recommendation:*      \$106,000  
**2007 APPROVED:**      \$107,000

**TIMETABLE:**  
*Ongoing throughout 2008*

**ELIGIBILITY:** *24 CFR 570.202(b)(2) Eligible rehabilitation and preservation activities, Types of assistance. "CDBG funds may be used to finance the following types of rehabilitation activities...Labor, materials, and other costs of rehabilitation of properties..."*

**BENEFIT:** *24 CFR 570.208(a)(3) Activities benefiting low and moderate income persons. Housing activities. "An eligible activity carried out for the purpose of providing or improving permanent residential structures which, upon completion, will be occupied by low and moderate income households."*

**OUTCOME PERFORMANCE MEASUREMENT:** *Objective #2: Decent Housing  
Outcome #3: Improve sustainability, promoting livable/viable communities*

**COMPATIBILITY WITH HCD PLAN:** *A. Housing: Strategy #1 Supporting Existing Homeowners, Activity A: Loans/Grants to Owner-Occupants for home rehabilitation/repair. Activity B: Home modifications to handicapped homeowners.*

**SERVICE AREA:**  
*City of Mishawaka, Indiana*

**GOALS OF PROJECT (aka Performance Measures/Outcome Measures/Performance Indicators):** *Approximately three (3) homes will be successfully rehabilitated with all lead paint hazards identified and controlled.  
In addition, in partnership with the Carpenter's Union Local 413, approximately three handicapped ramps will be constructed for low-mod income Mishawaka homeowners.*

**ENVIRONMENTAL ASSESSMENT:** *24 CFR 58.35 (a) (3) Categorically Excluded*

**OTHER REVIEWS:**  
**Davis-Bacon:**      *No*  
**Relocation:**      *No*  
**One for One Replacement Housing:**      *No*  
**Job Creation:**      *No*



**ACTIVITY DESCRIPTION  
(MISHAWAKA 2008 PROGRAM YEAR)  
APPLICATION #: 59**

**SUBMITTING ORGANIZATION:** *Home Management Resources, Inc.*

**PROJECT TITLE:** *Family Life Seminar for First Time Homebuyers*

**DESCRIPTION:** *To provide training designed to help individuals and families with practical skills so they can better manage their homes and lives.*

**BUDGET:**           **2008 REQUESTED:**       \$4,500        *Staff recommendation:*       \$4,500  
**2007 APPROVED:**       \$4,500

**TIMETABLE:**       *Ongoing throughout 2008*

**ELIGIBILITY:**     *24 CFR 570.201 (e) Public service. "Provision of public services (including labor, supplies and materials) which are directed toward improving the community's public services and facilities, including but not limited to those concerning...education, ...counseling."*

**BENEFIT:**         *24 CFR 570.208 (a)(2) Limited clientele activities. (B) "Require information on family size and income so that it is evident that at least 51 percent of the clientele are persons whose family income does not exceed the low and moderate income limit;"*

**OUTCOME**

**PERFORMANCE**    *Objective #1: Creates a suitable living environment*

**MEASUREMENT:** *Outcome #3: Improve sustainability, promoting livable/viable communities*

**COMPATIBILITY WITH HCD PLAN:** *A. Housing, Strategy #2: Helping renters become and remain homeowners, a) homebuyer training.*

**SERVICE AREA:**    *City of Mishawaka, Indiana*

**GOALS OF PROJECT (aka Performance Measures/Outcome Measures/Performance Indicators) :** *Six (6) families will receive training. Additional families and individuals may receive training if the demand requires.*

**ENVIRONMENTAL ASSESSMENT:**    *24 CFR 58.34 (a) (4) Exempt*

**OTHER REVIEWS:**

**Davis-Bacon:**        *No*

**Relocation:**         *No*

**One for One Replacement Housing:**    *No*

**Job Creation:**        *No*





**Activity Description**

**(MISHAWAKA 2008 PROGRAM YEAR)  
APPLICATION #:**

**SUBMITTING ORGANIZATION:** *South Bend Human Rights Commission*

**PROJECT TITLE:** *Affirmative Fair Housing Activities*

**DESCRIPTION:** *This program will further fair housing in South Bend and Mishawaka through proactive education, investigations, and working towards eliminating barriers to equal housing opportunities. Monies from this program will be used to help fund events that increase the public’s awareness of equal housing issues.*

**BUDGET:**      **2008 REQUESTED:**      \$2,000      *Staff recommendation:*      \$2,000  
**2007 APPROVED:**      \$2,000

**TIMETABLE:**      *Ongoing throughout 2008*

**ELIGIBILITY:**      *24 CFR 570.206(c) Program administration costs... Fair housing activities*

**BENEFIT:**      *24 CFR 570.200 (a)(3)(i) “Cost of administration and planning eligible under 570.205 and 570.206 will be assumed to benefit low and moderate income persons...”*

**OUTCOME PERFORMANCE MEASUREMENT:**      *Objective #1: Creates a suitable living environment  
Outcome #1: Improve availability/accessibility*

**COMPATIBILITY WITH HCD PLAN:**      *D. “Other” Needs: Strategy #4 Administrative and Planning Support. (p.44)  
Public Information*

**SERVICE AREA:**      **SOUTH BEND AND MISHAWAKA, INDIANA**

**GOALS OF PROJECT (aka Performance Measures/Outcome Measures/Performance Indicators):**      *Monies from this program will be used to help fund events that increase the public’s awareness of equal housing issues.*

**ENVIRONMENTAL ASSESSMENT:**      *Exempt, 24 CFR 58.34 (a) (3)*

**OTHER REVIEWS:**  
**Davis-Bacon:**      *No*  
**Relocation:**      *No*  
**One for One Replacement Housing:**      *No*  
**Job Creation:**      *No*



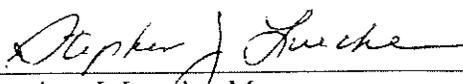
# SF 424

The SF 424 is part of the CPMP Annual Action Plan. SF 424 form fields are included in this document. Grantee information is linked from the ICPMP.xls document of the CPMP tool.

Complete the fillable fields (blue cells) in the table below. The other items are pre-filled with values from the Grantee Information Worksheet.

Date Submitted	Applicant Identifier B-08-MC-18-0011.	<b>Type of Submission</b>	
Date Received by state	State Identifier	Application	Pre-application
Date Received by HUD	Federal Identifier	<input type="checkbox"/> Construction	<input type="checkbox"/> Construction
		<input checked="" type="checkbox"/> Non Construction	<input type="checkbox"/> Non Construction
<b>Applicant Information</b>			
Jurisdiction	City of South Bend	UOG Code	
Street Address Line 1	227 W. Jefferson Blvd.	Organizational DUNS 432-7123	
Street Address Line 2		Organizational Unit City of South Bend	
City	South Bend	Indiana	Department Community & Economic Development
ZIP	46601	Country	U.S.A.
Employer Identification Number (EIN):	35-6001201	Division	Community Development
Applicant Type:	Local Government: Municipal City	County	St. Joseph
		Program Year Start Date	1/01/2008
		Specify Other Type if necessary:	
		Specify Other Type	
<b>Program Funding</b>		<b>U.S. Department of Housing and Urban Development</b>	
Catalogue of Federal Domestic Assistance Numbers; Descriptive Title of Applicant Project(s); Areas Affected by Project(s) (cities, Counties, localities etc.); Estimated Funding			
<b>Community Development Block Grant</b>		14.218 Entitlement Grant	
CDBG Project Titles residential rehab, public services, counseling, fair housing, demolition, administration.		Description of Areas Affected by CDBG Project(s) City of South Bend	
\$CDBG Grant Amount	\$2,730,372	\$Additional HUD Grant(s) Leveraged	Describe
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income	\$217,000	Other (Describe)	
Total Funds Leveraged for CDBG-based Project(s)		\$2,947,372	
<b>Home Investment Partnerships Program</b>		14.239 HOME	
HOME Project Titles Mortgage Subsidies, Apartment rehab, acquisition and rehabilitation.		Description of Areas Affected by HOME Project(s) St. Joseph County	
\$HOME Grant Amount	\$1,103,421	\$Additional HUD Grant(s) Leveraged	Describe
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	

\$Anticipated Program Income \$380,000		Other (Describe)	
Total Funds Leveraged for HOME-based Project(s) \$1,483,421			
Housing Opportunities for People with AIDS		14.241 HOPWA	
HOPWA Project Titles		Description of Areas Affected by HOPWA Project(s)	
\$HOPWA Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for HOPWA-based Project(s)			
Emergency Shelter Grants Program		14.231 ESG	
ESG Project Titles Shelter Operations		Description of Areas Affected by ESG Project(s)	
\$ESG Grant Amount \$123,321	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for ESG-based Project(s) \$123,321			
Congressional Districts of:		Is application subject to review by state Executive Order 12372 Process?	
Applicant Districts 2	Project Districts 2	<input type="checkbox"/> Yes	This application was made available to the state EO 12372 process for review on DATE
Is the applicant delinquent on any federal debt? If "Yes" please include an additional document explaining the situation.		<input checked="" type="checkbox"/> No	Program is not covered by EO 12372
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A	Program has not been selected by the state for review

Person to be contacted regarding this application		
First Name Pamela	Middle Initial C.	Last Name Meyer
Title Director, Community Development	Phone 574/233-5845	Fax 574/235-9697
eMail pmeyer@www.southbendin.gov	Grantee Website <a href="http://www.southbendin.gov">www.southbendin.gov</a>	Other Contact
Signature of Authorized Representative 		Date Signed 11.5.07
Stephen J. Luecke, Mayor		

- |   |
|---|
| <input type="checkbox"/> This certification does not apply.           |
| <input checked="" type="checkbox"/> This certification is applicable. |

### Specific CDBG Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

**Following a Plan** -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

11. Maximum Feasible Priority - With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
12. Overall Benefit - The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2006, 2007, 2008, (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
13. Special Assessments - It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

14. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
15. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

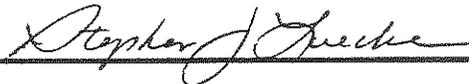
Jurisdiction

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**Compliance With Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K and R, of title 24;

**Compliance with Laws** -- It will comply with applicable laws.



Signature/Authorized Official

11.5.07

Date

Stephen J. Luecke

Name

Mayor

Title

227 W. Jefferson Blvd.

Address

South Bend, IN 46601

City/State/Zip

Telephone Number

<input type="checkbox"/> This certification does not apply.
<input checked="" type="checkbox"/> This certification is applicable.

### Specific HOME Certifications

The HOME participating jurisdiction certifies that:

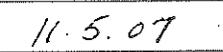
**Tenant Based Rental Assistance** -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

**Eligible Activities and Costs** -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

**Appropriate Financial Assistance** -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

  
\_\_\_\_\_  
Signature/Authorized Official

  
Date

<input type="text" value="Stephen J. Luecke"/>
Name
<input type="text" value="Mayor"/>
Title
<input type="text" value="227 W. Jefferson Blvd."/>
Address
<input type="text" value="South Bend, IN 46601"/>
City/State/Zip
<input type="text"/>
Telephone Number

- |  |
|--|
| <input type="checkbox"/> This certification does not apply.<br><input checked="" type="checkbox"/> This certification is applicable. |
|--|

### ESG Certifications

I, Stephen J. Luecke, Chief Executive Officer of Jurisdiction, certify that the local government will ensure the provision of the matching supplemental funds required by the regulation at 24 *CFR* 576.51. I have attached to this certification a description of the sources and amounts of such supplemental funds.

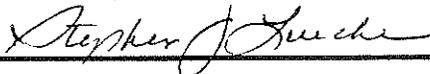
I further certify that the local government will comply with:

1. The requirements of 24 *CFR* 576.53 concerning the continued use of buildings for which Emergency Shelter Grants are used for rehabilitation or conversion of buildings for use as emergency shelters for the homeless; or when funds are used solely for operating costs or essential services.
2. The building standards requirement of 24 *CFR* 576.55.
3. The requirements of 24 *CFR* 576.56, concerning assurances on services and other assistance to the homeless.
4. The requirements of 24 *CFR* 576.57, other appropriate provisions of 24 *CFR* Part 576, and other applicable federal laws concerning nondiscrimination and equal opportunity.
5. The requirements of 24 *CFR* 576.59(b) concerning the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970.
6. The requirement of 24 *CFR* 576.59 concerning minimizing the displacement of persons as a result of a project assisted with these funds.
7. The requirements of 24 *CFR* Part 24 concerning the Drug Free Workplace Act of 1988.
8. The requirements of 24 *CFR* 576.56(a) and 576.65(b) that grantees develop and implement procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted with ESG funds and that the address or location of any family violence shelter project will not be made public, except with written authorization of the person or persons responsible for the operation of such shelter.
9. The requirement that recipients involve themselves, to the maximum extent practicable and where appropriate, homeless individuals and families in policymaking, renovating, maintaining, and operating facilities assisted under the ESG program, and in providing services for occupants of these facilities as provided by 24 *CFR* 76.56.
10. The requirements of 24 *CFR* 576.57(e) dealing with the provisions of, and regulations and procedures applicable with respect to the environmental review responsibilities under the National Environmental Policy Act of 1969 and related

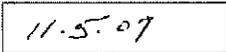
authorities as specified in 24 *CFR* Part 58.

11. The requirements of 24 *CFR* 576.21(a)(4) providing that the funding of homeless prevention activities for families that have received eviction notices or notices of termination of utility services will meet the requirements that: (A) the inability of the family to make the required payments must be the result of a sudden reduction in income; (B) the assistance must be necessary to avoid eviction of the family or termination of the services to the family; (C) there must be a reasonable prospect that the family will be able to resume payments within a reasonable period of time; and (D) the assistance must not supplant funding for preexisting homeless prevention activities from any other source.
12. The new requirement of the McKinney-Vento Act (42 *USC* 11362) to develop and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent such discharge from immediately resulting in homelessness for such persons. I further understand that state and local governments are primarily responsible for the care of these individuals, and that ESG funds are not to be used to assist such persons in place of state and local resources.
13. HUD's standards for participation in a local Homeless Management Information System (HMIS) and the collection and reporting of client-level information.

I further certify that the submission of a completed and approved Consolidated Plan with its certifications, which act as the application for an Emergency Shelter Grant, is authorized under state and/or local law, and that the local government possesses legal authority to carry out grant activities in accordance with the applicable laws and regulations of the U. S. Department of Housing and Urban Development.



Signature/Authorized Official



Date

Name

Title

Address

City/State/Zip

Telephone Number

<input type="checkbox"/> This certification does not apply. <input checked="" type="checkbox"/> This certification is applicable.
--

**APPENDIX TO CERTIFICATIONS**

Instructions Concerning Lobbying and Drug-Free Workplace Requirements

**Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

**Drug-Free Workplace Certification**

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant: Place of Performance (Street address, city, county, state, zip code) Check if there are workplaces on file that are not identified here. The certification with regard to the drug-free workplace is required by 24 CFR part 21.

Place Name	Street	City	County	State	Zip
City of South Bend	227 W. Jefferson Blvd.	South Bend	St. Joseph	IN	46601
City of Mishawaka	600 E. Third St.	Mishawaka	St. Joseph	IN	46544

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules: "Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15); "Conviction" means a finding of guilt (including a plea of *nolo contendere*) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes; "Criminal drug statute" means a Federal or non-Federal

Jurisdiction

criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance; "Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including:

- a. All "direct charge" employees;
- b. all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and
- c. temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Note that by signing these certifications, certain documents must be completed, in use, and on file for verification. These documents include:

- 1. Analysis of Impediments to Fair Housing
- 2. Citizen Participation Plan
- 3. Anti-displacement and Relocation Plan



11.5.07

Signature/Authorized Official

Date

Stephen J. Luecke

Name

Mayor

Title

227 W. Jefferson Blvd.

Address

South Bend, IN 46601

City/State/Zip

Telephone Number



# CPMP Non-State Grantee Certifications

Many elements of this document may be completed electronically, however a signature must be manually applied and the document must be submitted in paper form to the Field Office.

- |   |
|---|
| <input type="checkbox"/> This certification does not apply.           |
| <input checked="" type="checkbox"/> This certification is applicable. |

## NON-STATE GOVERNMENT CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

**Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

**Drug Free Workplace** -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about --
  - a. The dangers of drug abuse in the workplace;
  - b. The grantee's policy of maintaining a drug-free workplace;
  - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
  - d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will --
  - a. Abide by the terms of the statement; and
  - b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted --
  - a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
  - b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

Jurisdiction

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**Anti-Lobbying** -- To the best of the jurisdiction's knowledge and belief:

8. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
9. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
10. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.



---

11.5.07

Signature/Authorized Official

Date

Stephen J. Luecke

Name

Mayor

Title

227 W. Jefferson Blvd.

Address

South Bend, IN 46601

City/State/Zip

Telephone Number



# SF 424

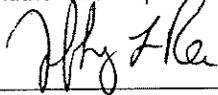
The SF 424 is part of the CPMP Annual Action Plan. SF 424 form fields are included in this document. Grantee information is linked from the 1CPMP.xls document of the CPMP tool.

## SF 424

Complete the fillable fields (blue cells) in the table below. The other items are pre-filled with values from the Grantee Information Worksheet.

Date Submitted 9/24/07		Applicant Identifier		Type of Submission	
Date Received by state		State Identifier		Application	
Date Received by HUD		Federal Identifier		Pre-application	
				<input type="checkbox"/> Construction	
				<input checked="" type="checkbox"/> Non Construction	
				<input type="checkbox"/> Construction	
				<input type="checkbox"/> Non Construction	
<b>Applicant Information</b>					
Jurisdiction City of Mishawaka		UOG Code N/A			
Street Address Line 1 600 E. Third Street		Organizational DUNS 07-431-0350			
Street Address Line 2		Organizational Unit N/A			
City Mishawaka		Indiana		Department Community Development Dept.	
ZIP 46544		Country U.S.A.		Division	
Employer Identification Number (EIN):		County St. Joseph			
35-6001115		Program Year Start Date (MM/DD) 01/01/08			
<b>Applicant Type:</b>		<b>Specify Other Type if necessary:</b>			
Municipal: Local Government : City		Specify Other Type N/A			
<b>Program Funding</b>		<b>U.S. Department of Housing and Urban Development</b>			
Catalogue of Federal Domestic Assistance Numbers; Descriptive Title of Applicant Project(s); Areas Affected by Project(s) (cities, Counties, localities etc.); Estimated Funding					
<b>Community Development Block Grant</b>		14.218 Entitlement Grant			
CDBG Project Titles Residential rehabilitation & lead based paint activities, spot blight elimination, general administration & planning, public infrastructure (curbs, sidewalks, streets, and sewer upgrades), food & nutrition services, youth programs, weatherization, child care, health services, and fair housing activities.		Description of Areas Affected by CDBG Project(s) City of Mishawaka, Indiana			
\$CDBG Grant Amount \$562,000		\$Additional HUD Grant(s) Leveraged		Describe \$0	
\$Additional Federal Funds Leveraged \$0		\$Additional State Funds Leveraged		\$0	
\$Locally Leveraged Funds \$0		\$Grantee Funds Leveraged		\$0	
\$Anticipated Program Income \$80,500		Other (Describe) PY 2007 Remaining \$50,000			
Total Funds Leveraged for CDBG-based Project(s) \$692,500					
<b>Home Investment Partnerships Program</b>		14.239 HOME			
<b>Not Applicable</b>		Description of Areas Affected by HOME Project(s)			
HOME Project Titles N/A					
\$HOME Grant Amount		\$Additional HUD Grant(s) Leveraged		Describe	

\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for HOME-based Project(s)			
<b>Housing Opportunities for People with AIDS Not Applicable</b>		14.241 HOPWA	
HOPWA Project Titles N/A		Description of Areas Affected by HOPWA Project(s)	
\$HOPWA Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for HOPWA-based Project(s)			
<b>Emergency Shelter Grants Program Not Applicable</b>		14.231 ESG	
ESG Project Titles N/A		Description of Areas Affected by ESG Project(s)	
\$ESG Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for ESG-based Project(s)			
Congressional Districts of: Indiana Second		Is application subject to review by state Executive Order 12372 Process?	
Applicant Districts	Project Districts		
Is the applicant delinquent on any federal debt? If "Yes" please include an additional document explaining the situation.		<input type="checkbox"/> Yes	This application was made available to the state EO 12372 process for review on DATE
		<input checked="" type="checkbox"/> No	Program is not covered by EO 12372
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A	Program has not been selected by the state for review

Person to be contacted regarding this application		
First Name Jeffrey	Middle Initial L.	Last Name Rea
Title Mayor	Phone (574) 258-1601	Fax (574) 258-1603
eMail jrea@mishawakacity.com	Grantee Website www.mishawakacity.com	Other Contact Laura L. Wagley lwagley@mishawakacity.com
Signature of Authorized Representative 		Date Signed 11/05/07



# CPMP Non-State Grantee Certifications

Many elements of this document may be completed electronically, however a signature must be manually applied and the document must be submitted in paper form to the Field Office.

- This certification does not apply.  
 This certification is applicable.

## NON-STATE GOVERNMENT CERTIFICATIONS

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**Affirmatively Further Fair Housing** -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

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  - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
  - d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
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4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will --
  - a. Abide by the terms of the statement; and
  - b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
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  - a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
  - b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
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Jurisdiction

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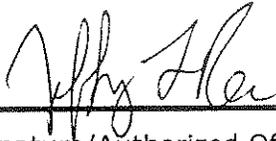
**Anti-Lobbying** -- To the best of the jurisdiction's knowledge and belief:

8. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
9. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
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**Consistency with plan** -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.



11/05/07

Signature/Authorized Official

Date

Jeffrey L. Rea

Name

Mayor

Title

600 East Third

Address

Mishawaka, IN 46544

City/State/Zip

574-258-1668

Telephone Number

- This certification does not apply.  
 This certification is applicable.

### Specific CDBG Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

**Following a Plan** -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

11. Maximum Feasible Priority - With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
12. Overall Benefit - The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2006, 2007, 2008, (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
13. Special Assessments - It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

14. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
15. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Jurisdiction

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**Compliance With Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K and R, of title 24;

**Compliance with Laws** -- It will comply with applicable laws.



11/05/07

Signature/Authorized Official

Date

Jeffrey L. Rea

Name

Mayor

Title

600 East Third Street

Address

Mishawaka, IN 46544

City/State/Zip

574-258-1668

Telephone Number

- This certification does not apply.  
 This certification is applicable.

**APPENDIX TO CERTIFICATIONS**

Instructions Concerning Lobbying and Drug-Free Workplace Requirements

**Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

**Drug-Free Workplace Certification**

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant: Place of Performance (Street address, city, county, state, zip code) Check if there are workplaces on file that are not identified here. The certification with regard to the drug-free workplace is required by 24 CFR part 21.

Place Name	Street	City	County	State	Zip
City of South Bend	227 W. Jefferson Blvd.	South Bend	St. Joseph	IN	46601
City of Mishawaka	600 E. Third St.	Mishawaka	St. Joseph	IN	46544

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules: "Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15); "Conviction" means a finding of guilt (including a plea of *nolo contendere*) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes; "Criminal drug statute" means a Federal or non-Federal

## Jurisdiction

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criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance; "Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including:

- All "direct charge" employees;
- all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and
- a. temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Note that by signing these certifications, certain documents must be completed, in use, and on file for verification. These documents include:

1. Analysis of Impediments to Fair Housing
2. Citizen Participation Plan
3. Anti-displacement and Relocation Plan



11/05/07

Signature/Authorized Official

Date

Jeffrey L. Rea

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