

Connecting with the Cisco AnyConnect VPN Client (Windows)

This page provides instructions for how to install and connect to the Cisco AnyConnect client for Windows XP and Windows Vista operating systems, including both 32 and 64-bit versions.

The Cisco AnyConnect VPN client is a web-based VPN client that does not require user configuration. VPN, also called IP tunneling, is a secure method of accessing USC computer resources.

You will need to install the Java Runtime Environment before you will be able to successfully install the AnyConnect program. You can download this Java program at <http://www.java.com>.

Installing and Connecting to the Cisco AnyConnect VPN Client

1. Point your browser to <https://sslvpn.southbendin.gov>.
2. Enter your username and password.
3. Click **Login**.



The image shows a web browser window with a title bar that says "Login". Inside the window, there is a message: "Please enter your username and password." Below this message are two input fields. The first is labeled "USERNAME:" and the second is labeled "PASSWORD:". Below the password field is a button labeled "Login".

4. Click the **Start AnyConnect** link in your browser window to begin installation the AnyConnect program. If you receive a certificate warning such as the one below, click **Yes** to accept the certificate and continue with the installation.



5. Once the installation is complete, you will be automatically connected to USC's VPN. You should now see the icon, located in the system tray, that indicates connection. This icon, represented by two green dots and a gold lock, is circled in the image below.



Disconnecting from the Cisco AnyConnect VPN client

1. Right-click the **Cisco AnyConnect VPN Client** icon in your system tray.
2. Select **Open**.
3. From the **Cisco AnyConnect VPN Client** screen, choose **Disconnect**.



NOTE: The icon that indicates disconnection is represented by two green dots, as indicated below.



Reconnecting to the Cisco AnyConnect VPN Client

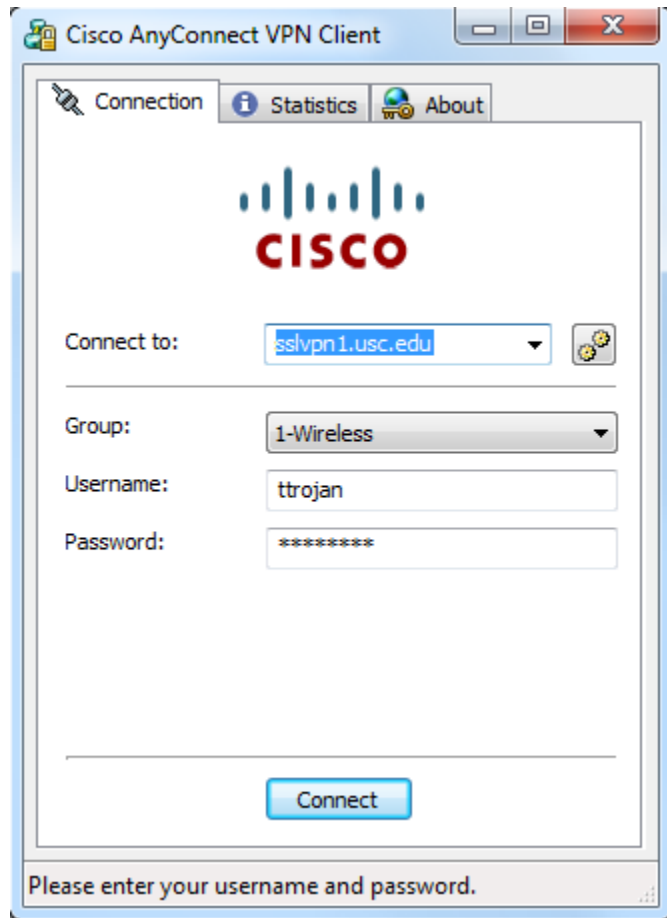
You can reconnect to the Cisco AnyConnect VPN client using two different methods:

- Log in at <https://sslvpn.southbendin.gov>, click **Start AnyConnect**, and follow the instructions for **Installing and Connecting with the Cisco AnyConnect VPN Client** again.

or

- From the **Start** menu:
 1. Click **All Programs**.
 2. Click the **Cisco** folder to open it.

3. Click the **Cisco AnyConnect VPN Client** folder to open it. You will see the **Cisco AnyConnect VPN Client** program in the folder.
4. Click the **Cisco AnyConnect VPN Client**.
5. Enter your username and password.
6. Click **Connect**.



When you are connected, you will see the icon, located in the system tray, that indicates connection. This icon, represented by two green dots and a gold lock, is circled in the image below.



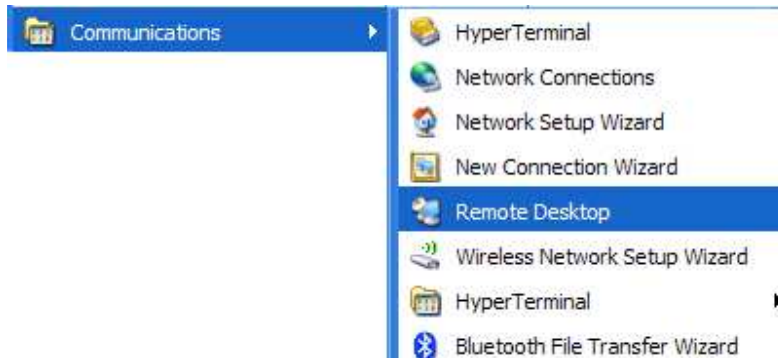
Getting Help

If you require any help with installing and connecting your AnyConnect VPN client, contact Information Technologies at 574.245.6000.

5.0 Instructions to start the Remote Desktop Connection

After successfully making the VPN tunnel connection, click Start > All Programs > Accessories > Communications > Remote Desktop Connection

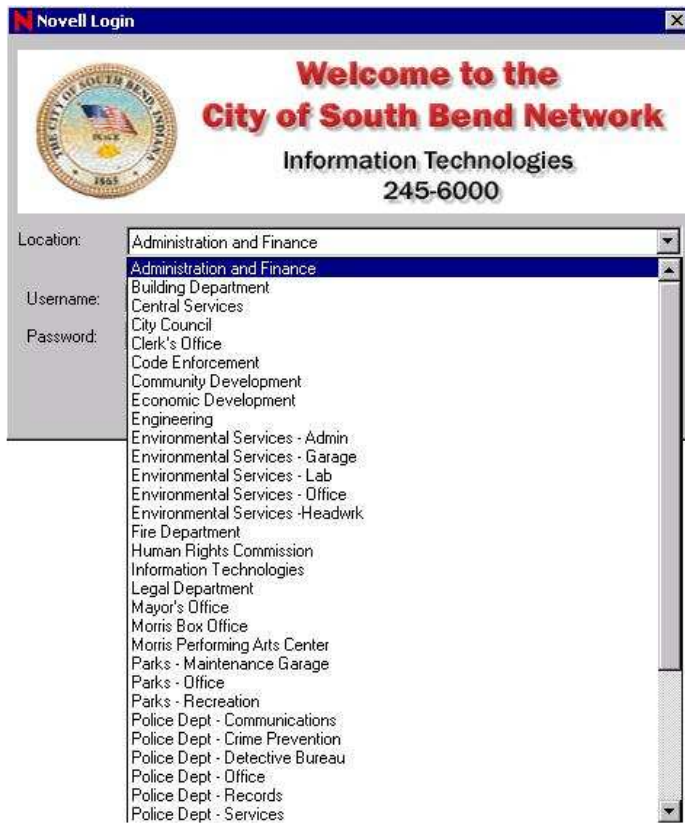
For the computer name type: **VPN**



6.0 Instructions to log into the City's Network

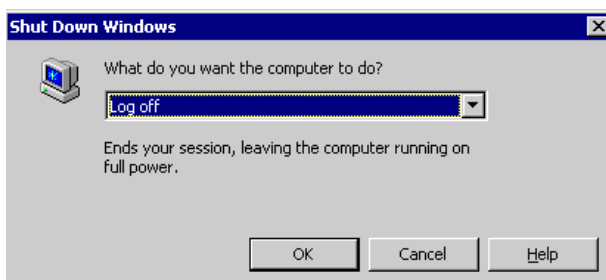
1. To login to the City's network, you must select your department from the drop down menu on the top of the Novell Login box
In most cases your Novell User ID is your first initial and the first 7 letters of your last name.
2. In most cases your Novell User ID is your first initial and the first 7 letters of your last name.
Example: The user name for John Thompson would be JTHOMPSO
3. Enter your Novell password

If you need assistance determining your User ID, contact Information Technologies at 245-6000 during normal business hours (8:00-4:45 M-F).



7.0 Instructions to log out of the City's Network and close Remote Desktop Connection

Once you have completed your work, click Start > Log off (notice you will not have the option of restarting or shutting down the computer). This will disconnect your Remote Desktop Connection into the VPN server. You will still be connected to the City's network until you disconnect your session.



8.0 Instructions to disconnect from the VPN

Right-click the VPN connection symbol in the Notification Tray, select Disconnect.



9.0 Access to resources allowed

9.1 Files

Once you have logged into the VPN and made the Remote Desktop Connection to the VPN Terminal Service Server, you will have access to all of the files that are located on the network (If you have saved files to the hard drive of your assigned workstation, these files will not be available.) Using Windows Explorer you will have the same F: and H: drive that you have on your office workstation.

9.2 Applications

List of applications that are currently installed on the VPN Terminal Services Server:

| | |
|-------------------|--|
| Adobe Reader 7.07 | Internet Explorer (You will have the same access as you do from your office workstation) |
| Arc Reader 9.2 | Microsoft Office 2003 Professional Suite |
| Arc GIS 9.2 | SBEND Employee Intranet |
| H.T.E. (Naviline) | Word Perfect 9 (for Legal Department Only) |

NOTE: Requests for additional applications to be installed on the Terminal Services Server will be considered based on complexity of installation, licensing requirements, performance overhead on the server, and the benefit of the application to be installed on the server.

10.0 Reporting problems

Contact Information Technologies @ 245-6000 during normal business hours (8:00-4:45 M-F). When reporting problems with the City’s VPN system, it is best to include as much information about the problem as possible. Please be sure to include the following in all problem reports. At no time should you volunteer your password to anyone.

1. Your name, daytime and evening phone numbers and email address.
2. Operating System of the computer you are using.
3. Version of Web Browser you are using.
4. A brief, specific description of the nature of the problem, include all error messages.
5. Some indication as to when problems first began. Indicate if you have successfully connected in the past, did anything change?