

## ***2007 Common Council Members:***

**Derek D. Dieter, 1st District**  
**Charlotte D. Pfeifer, 2nd District**  
**Roland Kelly, 3rd District**  
**Ann Puzzello, 4th District**  
**David A. Varner, 5th District**  
**Ervin Kuspa, 6th District**  
**Timothy A. Rouse, At Large**  
**Al “Buddy” Kirsits, At Large**  
**Karen L. White, At Large**

### **Council Support Staff:**

**John Voorde, City Clerk**  
Mary Beth Wisniewski, Chief Deputy  
Janice Talboom, Deputy Clerk  
Kathleen Cekanski-Farrand, Council Attorney

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**227 West Jefferson Boulevard**  
**South Bend, Indiana 46601-1830**

**South Bend  
Common Council**

*To make certain that our City Government is  
always responsive to the needs of our residents  
& that the betterment of South Bend is always  
our highest priority”.*

**Mission Statement of the  
South Bend Common Council**



# The Standing Committees of the South Bend Common Council

## 2007



## **Standing Committees**

The South Bend Common Council has 11 committees, which have at least 3 Council Members on each. Citizens are encouraged to participate, with all committees, except the Council Rules, having 1 citizen member. Each Committee makes advisory recommendations to the Common Council. The following is a summary of the committees.

### **Community & Economic Development:**

*3rd District Council Member Roland Kelly* chairs this committee which is charged with overseeing various activities of the Department of Community & Economic Development & programs directed by its divisions. Tax abatement requests are heard by this committee.

### **Community Relations Committee:**

*Council Member At Large Karen L. White* chairs this committee which is charged with overseeing the various activities of the Office of Community Affairs & the relationships & ongoing communications with other public & private entities operating in the city.

### **Council Rules Committee:**

*Council President Timothy A. Rouse* chairs this committee which oversees rules governing the Council.

### **Health and Public Safety Committee:**

*Council Member At Large Karen L. White* chairs this committee which oversees the many activities performed by the Department of Code Enforcement, EMS, Fire Department, Police Department, ordinance violations, & related health and public safety issues.

### **Information and Technology Committee:**

*Dr. David A. Varner, 5th District Council Member* chairs this committee which oversees the City's information technologies so that all computer systems, websites, & related technologies are maintained and upgraded so that the city stays competitive.

### **Parks, Arts, Recreation & Culture:**

*1st District Council Member Derek D. Dieter* chairs this committee which oversees the Century Center, Regional Museum of Art, Football Hall of Fame, Morris Performing Arts Center, & the Park Department.

### **Personnel & Finance Committee:**

*2nd District Council Member Charlotte D. Pfeifer* chairs this committee which oversees the Department of Administration and Finance, fiscal matters, salaries, and personnel policies and procedures.

### **Public Works & Property Vacation:**

*5th District Council Member Dr. David Varner* chairs this committee which oversees the many activities performed by the Department of Public Works and the Building Department. Requests to vacate public streets & alleys as well as public works appropriations are heard by this committee.

### **Residential Neighborhoods Committee:**

*4th District Council Member Ann Puzelo* chairs this committee which oversees the various activities of the Neighborhood Partnership Centers and issues related to neighborhood development and enhancement.

### **Utilities Committee:**

*Council Member at Large Al "Buddy" Kirsits* chairs this committee, which oversees the activities of all enterprise funds and operations such as the Bureau of Waterworks, Bureau of Sewers and related entities.

### **Zoning and Annexation Committee:**

*6th District Council Member Ervin Kuspa* chairs this committee which hears petitions from the Board of Zoning Appeals; receives recommendations from the Board of Zoning Appeals and the Area Plan Commission; and hears specific rezoning requests and requests for annexation into the city limits.

Minutes of meetings of each of the Standing Committees are filed in the Office of the City Clerk. They are available for public inspection during regular business hours, Monday through Friday from 8 a.m. to 4:45 p.m., excluding holidays. All meetings are called by the Chairperson of each committee and are subject to the Indiana Open Door Law.

